



SRK INSTITUTE OF TECHNOLOGY
Enikepadu, Vijayawada 521108
Approved by AICTE, Affiliated to JNTUK, Kakinada
(ISO 9001:2015 Certified Institution)

FACULTY PERFORMANCE APPRAISAL FORM

1. Name : Dr. B. vanajakshi
2. Designation : Professor
3. Date of Joining (In this Institution) : 05/02/2019

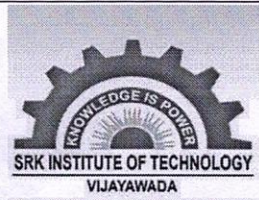
Academic Performance:

4. Academic year: 2019-20

Activity	Subject 1 (Code - R1622023)	Subject 2 (Code - ES1213)	Subject 3 (Code - R1621043)	Subject 4 (Code -
No of Units allotted / completed	6/6	5/5	6/6	
No of Periods allotted / conducted	90/88	90/85	90/87	
No of students Passed / attended the examination	26/44	50/62	105/133	
Percentage of Pass	59%	80.65%	78.94%	

Personal Contribution:

5. a) Innovative methods (Class room / Lab) : PPT's ; NPTEL videos
 b) Extra coaching arranged (Remedial / Makeup Classes): Yes
6. Laboratory
 No of sessions conducted : 24
 No of experiments prescribed in the syllabus : 12
 No of experiments completed : 12
7. Any other assignments (Non-Academic works):
 1. Class Teacher for IIECE
 2. Counselling the students
8. a) Appreciation Received : NIL
 b) Disciplinary actions faced : NIL
9. Other activities inside / outside the campus towards development of self and students : Motivate the students for higher studies
10. Taught any theory / Lab Experiment outside the curriculum: NIL
11. Whether proficient with rules, regulations and Management system : Yes



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FACULTY PERFORMANCE APPRAISAL FORM

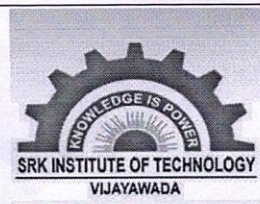
12. Availed Leave details:

S.No.	Type of Leave	No. of Days availed	Signature of HOD/date
1.	Casual Leave (CL)	2	[Signature]
2.	Earned Leave (EL)	7	[Signature]
3.	On Duty Leave / Special CL (OD/SCL)	4	[Signature]
4.	Maternity Leave (MTL)	—	[Signature]
5.	Loss of Pay (LOP)	0.5	[Signature]
6.	No. of Late / Early Permissions	3	[Signature]

FACULTY APPRAISAL – POINTS EARNED:

TEACHING, LEARNING & EVALUATION

S. No.	APIs	API Score Allotted	Self Evaluation	Evaluation by EA
1.	Lectures, Tutorials, Practicals conducted	30	30	28
2.	Participatory & Innovative Teaching-Learning Methodologies	20	20	18
3.	Examination Duties	10	10	10
4.	University Results	40	30	28
5.	Student Feedback	20	18	18
6.	HoD's Feedback	10	07	7
7.	Principal's Feedback	10	07	7
8.	Self Appraisal	10	10	10
	TOTAL (I)	150	132	126



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FACULTY PERFORMANCE APPRAISAL FORM
CO-CURRICULAR, EXTENSION & PROFESSIONAL DEVELOPMENT
 (MINIMUM SCORE: 15)

S. No.	APIs	API Score Allotted	Self Evaluation	Evaluation by EA
1.	Student Centric Activity • Inter-College Level Activity/ Event Convener/ Coordinator (20) Member (5) • College Level Activity/ Event Convener/ Coordinator (10) Member (2) • Certificate Course/ Add on Course with min. 50% teaching (15) with no teaching (5) • Guest Lecture for Students (2 per lecture)	20	NIL	NIL
2.	Academic and Administrative Committees & Responsibilities • College level : Incharge (10) Member (2) • Department level : Incharge (5) Member (1)	15	5+1	5
3.	Professional Development Activities (Seminars, Conferences, Workshops, Dissemination of general articles, Invited talk, Keynote talk etc.. of duration less than 1 week) (3 each)	15	15	13
	TOTAL (II)	50	21	18

(Note: Attach supporting documents to validate the claim)

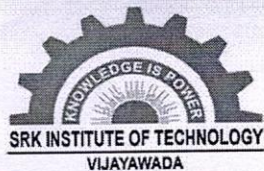


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FACULTY PERFORMANCE APPRAISAL FORM
RESEARCH & DEVELOPMENT

(Minimum Score Required: Asst. Prof (10), Assoc. Prof (20), Prof. (25))

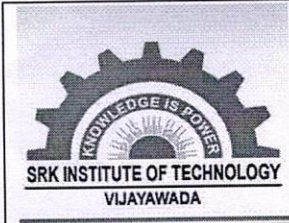
S. No.	APIs	Evaluation (Self)	Evaluation (EA)
1.	Sponsored Research Projects <input type="checkbox"/> 30 lakhs and above (30 (Principle Investigator) & 20 (Co-Investigator)) <input type="checkbox"/> 05 to 30 lakhs (20 & 10) <input type="checkbox"/> 01 to 05 lakhs (15 & 05) <input type="checkbox"/> Upto 01 lakh (05 & 01)	NIL	NIL
2.	External Funding for Research Activities (Conf. / WS / Seminar / STTP / FDP etc) <input type="checkbox"/> 05 to 10 lakhs (Maximum 10) <input type="checkbox"/> 01 to 05 lakhs (Maximum 05) <input type="checkbox"/> 0.5 lakh to 01 lakhs (01)	NIL	NIL
3.	Publications <ul style="list-style-type: none"> • Journal (15 (Main author) & 10 (Co-Author)) • Conf. Proceedings (full paper with ISBN No.) (10 & 5) • Conf. Proceedings (full paper without ISBN No.) (5 & 3) • Technical Articles (3) 	175	175
4.	Invited lectures / Paper Presentation <input type="checkbox"/> International Conf. (7 per lecture / 5 per paper presented) <input type="checkbox"/> National Conf. (5 per lecture / 3 per paper presented) <input type="checkbox"/> State / University level (3 per lecture / 2 per paper presented)	39	39
5.	Student Publications (15 max) <ul style="list-style-type: none"> • Journal (full paper) : 5/ publication 	15	15
6.	Books and Chapters in Books <input type="checkbox"/> International Publisher : 30 per book & 10/ chapter for single author <input type="checkbox"/> National Publisher : 20 per book & 05/ chapter for single author	NIL	NIL
7.	Patent <ul style="list-style-type: none"> • Overseas (50) Indian (25) 	NIL	NIL
8.	Industrial Training / Online courses (Max: 15 points) <ul style="list-style-type: none"> • More than 2 weeks (10) , Up to 2 weeks (05) 	15	15



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FACULTY PERFORMANCE APPRAISAL FORM

S. No.	APIs	Evaluation (Self)	Evaluation (EA)
9.	Courses/ Programs Attended (Max: 10 points) <input type="checkbox"/> International (Overseas) (20) <input type="checkbox"/> International (India) (10) <input type="checkbox"/> National/ State/ University (5)	10	10
10.	Courses/ Programs Organized for Faculty (Max: 10 points) • International (10) National / State / University (5)	NIL	NIL
11.	Research Guidance <input type="checkbox"/> Ph.D. (20 (Main Guide) & 10 (Co-Guide)) <input type="checkbox"/> M.Phil & Masters by Research (5)	NIL	NIL
12.	Research Evaluation and Review (Max: 10 points) • Ph.D. (5), M.E./M.Tech (3) Journal / Conf. (2)	3	3
13.	Collaborative Research • International (10) National (5)	NIL	NIL
14.	Product / Process Development (10 / 05)	NIL	NIL
15.	Collaborations / Donations / Lab Development (03 each)	NIL	NIL
16.	Consultancy Projects: • Amount mobilized with a minimum of Rs.10 lakhs.(10 for every Rs.10 lakhs)	NIL	NIL
17.	MOU / T & P Activities (03 each)	NIL	NIL
18.	Fellowships / Awards: • International Award / Fellowship from academic bodies(15 per Award / 15 per Fellowship). • National Award / Fellowship from academic bodies(10 per Award / 10 per Fellowship). • State / University level Award from academic bodies (05 per Award).	NIL	NIL
	TOTAL (III)		



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FACULTY PERFORMANCE APPRAISAL FORM

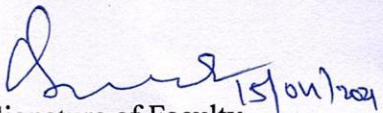
EVALUATION SUMMARY:

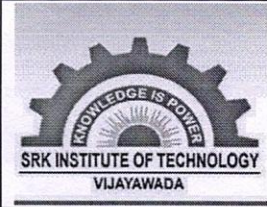
APIs	Minimum Required	Self Evaluation	Evaluation by EA
Category – I :	75	65	65
Teaching, Learning & Evaluation			
Category – II :	15	10	10
Co-Curricular, Extension & Professional Development			
Category – III :		NIL	NIL
Research and Development			
Total		75	75

(Note: Attach supporting documents to validate the claim)

ADDITIONAL COMMENTS (if any) by THE FACULTY

Date: 15/04/2021


Signature of Faculty 15/04/2021



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FACULTY PERFORMANCE APPRAISAL FORM
ASSESSMENT by The HoD (EA)

(The assessment should be based predominantly on the criterion mentioned. The opinion of colleagues, subordinates, superiors will be given due weightage. The overall utility/ contribution of the candidate to the department and institute are assessed. In case of interdepartmental or FY assignments, EA should seek remarks from the concerned HoD as the case may be)

On a 10 point scale, the performance of Dr. B. Vanalakshi can be rated at 9.

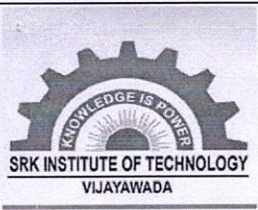
Date: 06/02/20

S. Sri Gouni
Head of Department

REVIEW of ASSESSMENT & RECOMMENDATION (RA)

Date: 6/2/20

Principal
Principal



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FACULTY PERFORMANCE APPRAISAL FORM

1. Name : Dr. A. Radhika
2. Designation : Associate professor
3. Date of Joining (In this Institution) : 10-01-2010

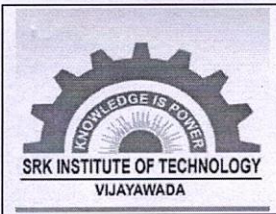
Academic Performance:

4. Academic year: 2019-2020

Activity	Subject 1 (Code - <u>CG</u>)	Subject 2 (Code - <u>CG</u>)	Subject 3 (Code - <u>OR</u>)	Subject 4 (Code - <u>OR</u>)
No of Units allotted / completed	<u>6/6</u>	<u>6/6</u>	<u>6/6</u>	<u>6/6</u>
No of Periods allotted / conducted	<u>78/72</u>	<u>78/72</u>	<u>76/72</u>	<u>76/73</u>
No of students Passed / attended the examination	<u>65/48</u>	<u>65/56</u>	<u>56/54</u>	<u>52/51</u>
Percentage of Pass	<u>73.85</u>	<u>86.15</u>	<u>96.5</u>	<u>98.8</u>

Personal Contribution:

5. a) Innovative methods (Class room / Lab) : p.p.t., video lectures
- b) Extra coaching arranged (Remedial / Makeup Classes): For back log students in ADS
6. Laboratory
- No of sessions conducted : —
- No of experiments prescribed in the syllabus : —
- No of experiments completed : —
7. Any other assignments (Non-Academic works):
1. APSSDC Coordinator
2. Internal Exam Incharge
8. a) Appreciation Received : Govt. Elite School in Nptel on IOT
- b) Disciplinary actions faced : Govt. Elite School in Nptel on machine Learning
9. Other activities inside / outside the campus towards development of self and students : Completed 2 Nptel Courses, Attended workshop on AI & blockchain Technology
10. Taught any theory / Lab Experiment outside the curriculum: yes (made the students to do Computer graphics programs using C language)
11. Whether proficient with rules, regulations and Management system : yes



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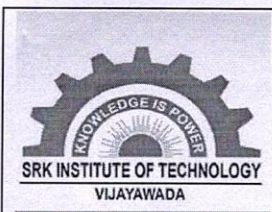
12. Availed Leave details:

S.No.	Type of Leave	No. of Days availed	Signature of HOD/date
1.	Casual Leave (CL)	2 1/2	Duathu 17/10/19
2.	Earned Leave (EL)	7	Duathu 17/10/19
3.	On Duty Leave / Special CL (OD/SCL)	3	Duathu 17/10/19
4.	Maternity Leave (MTL)	-	Duathu 17/10/19
5.	Loss of Pay (LOP)	-	Duathu 17/10/19
6.	No. of Late / Early Permissions	-	Duathu 17/10/19

FACULTY APPRAISAL – POINTS EARNED:

TEACHING, LEARNING & EVALUATION

S. No.	APIs	API Score Allotted	Self Evaluation	Evaluation by EA
1.	Lectures, Tutorials, Practicals conducted	30	30	30
2.	Participatory & Innovative Teaching-Learning Methodologies	20	20	20
3.	Examination Duties	10	10	10
4.	University Results	40	38	38
5.	Student Feedback	20	19.5	19.5
6.	HoD's Feedback	10	9	10
7.	Principal's Feedback	10	9	9
8.	Self Appraisal	10	9	9
	TOTAL (I)	150	144.5	145.5



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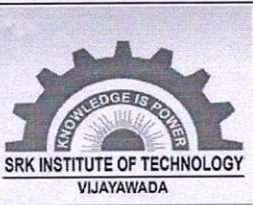
FACULTY PERFORMANCE APPRAISAL FORM

CO-CURRICULAR, EXTENSION & PROFESSIONAL DEVELOPMENT

(MINIMUM SCORE: 15)

S. No.	APIs	API Score Allotted	Self Evaluation	Evaluation by EA
1.	Student Centric Activity • Inter-College Level Activity/ Event Convener/ Coordinator (20) Member (5) • College Level Activity/ Event Convener/ Coordinator (10) Member (2) • Certificate Course/ Add on Course with min. 50% teaching (15) with no teaching (5) • Guest Lecture for Students (2 per lecture)	20	20	20
2.	Academic and Administrative Committees & Responsibilities • College level : Incharge (10) Member (2) • Department level : Incharge (5) Member (1)	15	15	15
3.	Professional Development Activities (Seminars, Conferences, Workshops, Dissemination of general articles, Invited talk, Keynote talk etc.. of duration less than 1 week) (3 each)	15	15	15
	TOTAL (II)	50	50	50

(Note: Attach supporting documents to validate the claim)



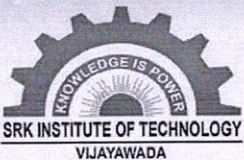
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FACULTY PERFORMANCE APPRAISAL FORM

RESEARCH & DEVELOPMENT

(Minimum Score Required: Asst. Prof (10), Assoc. Prof (20), Prof. (25))

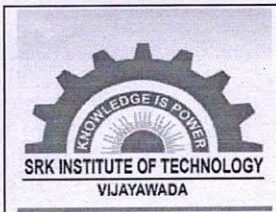
S. No.	APIs	Evaluation (Self)	Evaluation (EA)
1.	Sponsored Research Projects <input type="checkbox"/> 30 lakhs and above (30 (Principle Investigator) & 20 (Co-Investigator)) <input type="checkbox"/> 05 to 30 lakhs (20 & 10) <input type="checkbox"/> 01 to 05 lakhs (15 & 05) <input type="checkbox"/> Upto 01 lakh (05 & 01)	na	- 0 -
2.	External Funding for Research Activities (Conf. / WS / Seminar / STTP / FDP etc) <input type="checkbox"/> 05 to 10 lakhs (Maximum 10) <input type="checkbox"/> 01 to 05 lakhs (Maximum 05) <input type="checkbox"/> 0.5 lakh to 01 lakhs (01)	na	- 0 -
3.	Publications <ul style="list-style-type: none"> • Journal (15 (Main author) & 10 (Co-Author)) • Conf. Proceedings (full paper with ISBN No.) (10 & 5) • Conf. Proceedings (full paper without ISBN No.) (5 & 3) • Technical Articles (3) 	- 90 (6) - 25 (3)	90 25
4.	Invited lectures / Paper Presentation <input type="checkbox"/> International Conf. (7 per lecture / 5 per paper presented) <input type="checkbox"/> National Conf. (5 per lecture / 3 per paper presented) <input type="checkbox"/> State / University level (3 per lecture / 2 per paper presented)	25 (5)	25
5.	Student Publications (15 max) <ul style="list-style-type: none"> • Journal (full paper) : 5/ publication 	15	15
6.	Books and Chapters in Books <input type="checkbox"/> International Publisher : 30 per book & 10/ chapter for single author <input type="checkbox"/> National Publisher : 20 per book & 05/ chapter for single author	na	- 0 -
7.	Patent <ul style="list-style-type: none"> • Overseas (50) Indian (25) 	na	- 0 -
8.	Industrial Training / Online courses (Max: 15 points) <ul style="list-style-type: none"> • More than 2 weeks (10) , Up to 2 weeks (05) 	15	- 15 -



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FACULTY PERFORMANCE APPRAISAL FORM

S. No.	APIs	Evaluation (Self)	Evaluation (EA)
9.	Courses/ Programs Attended (Max: 10 points) <input type="checkbox"/> International (Overseas) (20) <input type="checkbox"/> International (India) (10) <input type="checkbox"/> National/ State/ University (5)	10	10
10.	Courses/ Programs Organized for Faculty (Max: 10 points) • International (10) National / State / University (5)	Nil	-0-
11.	Research Guidance <input type="checkbox"/> Ph.D. (20 (Main Guide) & 10 (Co-Guide)) <input type="checkbox"/> M.Phil & Masters by Research (5)	Nil	-0-
12.	Research Evaluation and Review (Max: 10 points) • Ph.D. (5), M.E./M.Tech (3) Journal / Conf. (2)	12 (4)	10
13.	Collaborative Research • International (10) National (5)	Nil	-0-
14.	Product / Process Development (10 / 05)	Nil	-0-
15.	Collaborations / Donations / Lab Development (03 each)	Nil	-0-
16.	Consultancy Projects: • Amount mobilized with a minimum of Rs.10 lakhs.(10 for every Rs.10 lakhs)	Nil	-0-
17.	MOU / T & P Activities (03 each)	Nil	-0-
18.	Fellowships / Awards: • International Award / Fellowship from academic bodies(15 per Award / 15 per Fellowship). • National Award / Fellowship from academic bodies(10 per Award / 10 per Fellowship). • State / University level Award from academic bodies (05 per Award).	Nil	-0-
	TOTAL (III)	192	190



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FACULTY PERFORMANCE APPRAISAL FORM

EVALUATION SUMMARY:

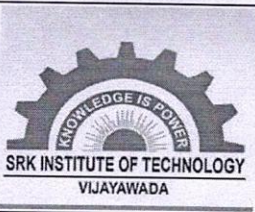
APIs	Minimum Required	Self Evaluation	Evaluation by EA
Category – I :	75	144.5	145.5
Teaching, Learning & Evaluation			
Category – II :	15	50	50
Co-Curricular, Extension & Professional Development			
Category – III :		192	190
Research and Development			
Total		386.5	385.5

(Note: Attach supporting documents to validate the claim)

ADDITIONAL COMMENTS (if any) by THE FACULTY

Date: 17-10-19

Radhika
Signature of Faculty



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FACULTY PERFORMANCE APPRAISAL FORM

ASSESSMENT by The HoD (EA)

(The assessment should be based predominantly on the criterion mentioned. The opinion of colleagues, subordinates, superiors will be given due weightage. The overall utility/ contribution of the candidate to the department and institute are assessed. In case of interdepartmental or FY assignments, EA should seek remarks from the concerned HoD as the case may be)

On a 10 point scale, the performance of Dr. A. Radhika can be rated at 7.

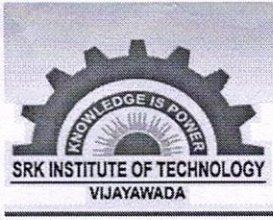
Date: 17-10-2019

D. Sankar
Head of Department

REVIEW of ASSESSMENT & RECOMMENDATION (RA)

Date: 17/10/2019.

[Signature]
Principal



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NON- TEACHING PERFORMANCE APPRAISAL FORM

(To be filled by the employee)

Name: P. Anjana

Designation: programmer

Father's / Husband's Name: P. Sri Rama chandra Murthy

Department / Office: ECE

Academic Year: 2019 - 20

Date: 08/07/2019

Date of Birth as per S.S.C. : 07/07/1996

Residential Address: Flat No: 1201, V.N.Puram colony, 3rd line,
Gannavaram, Pin code: 521101

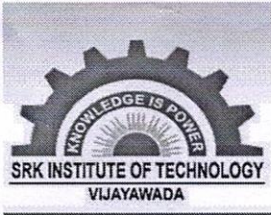
Permanent Address: Flat No: 1201, V.N.Puram colony, 3rd line,
Gannavaram, pin code: 521101

Mobile Number: 8186012344 Email: anjanasrk89@gmail.com

Date of joining and designation : 02/02/2018, programmer

Positions held between initial
Appointment and now, if any : Programmer

Qualifications : Diploma (CSE)



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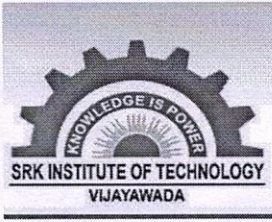
NON- TEACHING PERFORMANCE APPRAISAL FORM

(To be filled by Head of the Department / Office)

S.No	Item	Excellent A	Good B	Average C	Poor D
1	Technical Adequacy:		✓		
	a) Industry		✓		
	b) Initiative		✓		
	c) Neatness		✓		
	d) Accuracy		✓		
	e) Punctuality in work	✓			
	f) Systematic working	✓			
	g) Promptness	✓			
	h) Regularity in Attendance	✓			
	i) Relations with superiors	✓			
	j) Relations with colleagues	✓			
	k) Relations with students	✓			
	l) Relations with members of public	✓			
	m) Dependability	✓			
2	General Impression:				
	a) Leadership qualities		✓		
	b) Level of Knowledge (related to the Department / office)		✓		
	c) Special, Complementary aptitude		✓		
	d) Skill Development		✓		
	e) Ability to work in team		✓		
	f) Leave Record		✓		
	g) Able to provide the data immediately	✓			

Signature: S. Snigowri

(Head of the Department / AO)



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NON-TEACHING PERFORMANCE APPRAISAL FORM

(To be filled by the employee)

Name: THUMMALA SRIHARI

Designation: Technician

Father's / Husband's Name: T. KRISHNA

Department / Office: mechanical

Academic Year: 2019-2020

Date: 04-06-2019

Date of Birth as per S.S.C. : 25-08-1989

Residential Address: T. SRIHARI / S/O - T. KRISHNA, Vidamankuru
Ramayaram Street, VIJAYAWADA (RULL) D-5-49
KRISHNA(DTC)

Permanent Address: T. SRIHARI / S/O - T. KRISHNA, Vidamankuru
Ramayaram Street, VIJAYAWADA (RULL) D-5-49
KRISHNA(DTC)

Mobile Number: 9177573550 Email: SRIHARI THUMMALA@gmail.com

Date of joining and designation : 25-8-2013, and technician.

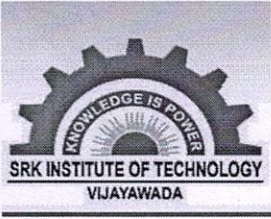
Positions held between initial

Appointment and now, if any

:

Qualifications

: S.S.C, DIPLOMA IN MECHANICAL Engg



SRK INSTITUTE OF TECHNOLOGY

Enikepadu, Vijayawada 521108

Approved by AICTE, Affiliated to JNTUK, Kakinada
(ISO 9001:2008 Certified Institution)

NON- TEACHING PERFORMANCE APPRAISAL FORM

(To be filled by Head of the Department / Office)

S.No	Item	Excellent A	Good B	Average C	Poor D
1	Technical Adequacy:				
	a) Industry		✓		
	b) Initiative	✓			
	c) Neatness		✓		
	d) Accuracy	✓			
	e) Punctuality in work	✓			
	f) Systematic working	✓			
	g) Promptness	✓			
	h) Regularity in Attendance	✓			
	i) Relations with superiors		✓		
	j) Relations with colleagues		✓		
	k) Relations with students	✓			
	l) Relations with members of public	✓			
	m) Dependability	✓			
2	General Impression:				
	a) Leadership qualities		✓		
	b) Level of Knowledge (related to the Department / office)		✓		
	c) Special, Complementary aptitude			✓	
	d) Skill Development			✓	
	e) Ability to work in team		✓		
	f) Leave Record		✓		
	g) Able to provide the data immediately		✓		

Signature: *[Handwritten Signature]*
(Head of the Department / AO)