



SRK INSTITUTE OF TECHNOLOGY
Enikepadu, Vijayawada 521108
Approved by AICTE, Affiliated to JNTUK, Kakinada
(ISO 9001:2015 Certified Institution)

WOMEN GRIEVANCE REDRESSAL CELL

Academic year: 2017-18

Date: 27-07-2017

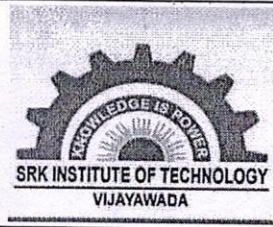
The college management has decided to constitute "Women Grievance Redressal Cell (WGRC)" to maintain safety and security to the women employees/students. The following are the committee members have been formed for Women Grievance Redressal Cell in the college for the prevention of harassment of women and gender discrimination.

S.No	Name	Designation	Role
1.	Dr.M. Ekambaram Naidu	Principal	Chairman
2.	Mrs. S. Suman	Assistant professor, S&H	Coordinator
3.	Mrs. B. Asha Latha	Assistant professor, CSE	Member
4.	Mrs. T. Maha Lakshmi	Assistant professor, EEE	Member
5.	Mrs. N.V.K. Maha Lakshmi	Assistant professor, ECE	Member
6.	15X41A05A0	Student of III CSE	Member
7.	16X41E0001	Student of II MBA	Member
8.	16X41A0208	Student of II EEE	Member
9.	16X41A1235	Student of II IT	Member
10.	15X45A0314	Student of IV MECH	Member
11.	15X45A0106	Student of IV CE	Member
12.	16X45A0408	Student of III ECE	Member

Objective:

In compliance with the directions of the Supreme Court of India to have a special Harassment Committee against women as mandatory, the Women Grievance Redressal Cell also functions as Anti Sexual Harassment Committee.

- The Cell will deal with the cases / complaints of harassment and any other type of harassment of the female students, teaching and non-teaching women staff of the college.
- The Cell shall process all the individual complaints and take immediate suitable action.
- Ensures the fair and timely redressal of harassment complaints and also any complaints related to ladies staff /female students.



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Roles:

- To furnish the female students, faculty and staff members with knowledge of their legal rights.
- To safeguard the rights of female students, faculty and staff members.
- The provision of opportunities and programs for girls and women to be financially, mentally and emotionally empowered to promote their growth as individuals in their own right.
- To incorporate hygiene habits and ensure a healthy atmosphere in and around the college premises.
- To prevent harassment and to promote general well-being of female students, teaching and non-teaching women staff of SRK Institute of Technology.

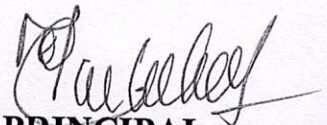
Responsibilities:

- To receive any grievance/complaint from students/staff regarding harassment.
- To investigate the case based on the above mentioned complaints relating to harassment within 10 working days.
- To conduct a systematic inquiry on receiving any complaints from aggrieved students/staff and submit a detailed report to the undersigned for suitable action.

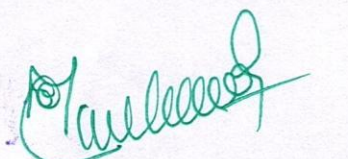
What is sexual harassment

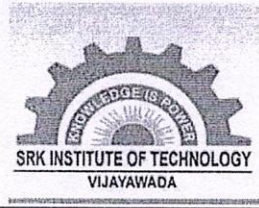
Sexual harassment includes such unwelcome sexually determined behaviour (whether directly or by implication) as:

1. Physical contact and advances.
2. A demand or request for sexual favors.
3. Sexually colored remarks.
4. Showing pornography.
5. Any other unwelcome physical verbal or non-verbal conduct of sexual nature.


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Date: 03-08-2017

CIRCULAR

All the members of the "Women Grievance Redressal Cell (WGRC)" are informed to attend the meeting in the Seminar Hall at 10:00 AM on 04-08-2017.

Agenda:

- (i) Welcoming the members to the cell by the Committee Chairman.
- (ii) Creating Awareness of Supreme Court guidelines on Women Grievance Redressal Cell and in educational institutions by Coordinator.
- (iii) Allocating roles and responsibilities to the committee members.
- (iv) To disseminate knowledge about the existence of the committee in college.

S.No	Name	Designation	Role	Signature
1.	Dr. M. Ekambaram Naidu	Principal	Chairman	<i>[Signature]</i>
2.	Mrs. S. Suman	Assistant Professor, S&H	Coordinator	<i>[Signature]</i>
3.	Mrs. B. Asha Latha	Assistant Professor, CSE	Member	<i>[Signature]</i>
4.	Mrs. T. Maha Lakshmi	Assistant Professor, EEE	Member	<i>[Signature]</i>
5.	Mrs. N.V.K. Maha Lakshmi	Assistant Professor, ECE	Member	<i>[Signature]</i>
6.	15X41A05A0	Student of III CSE	Member	<i>[Signature]</i>
7.	16X41E0001	Student of II MBA	Member	<i>[Signature]</i>
8.	16X41A0208	Student of II EEE	Member	<i>[Signature]</i>
9.	16X41A1235	Student of II IT	Member	<i>[Signature]</i>
10.	15X45A0314	Student of IV MECH	Member	<i>[Signature]</i>
11.	15X45A0106	Student of IV CE	Member	<i>[Signature]</i>
12.	16X45A0408	Student of II ECE	Member	<i>[Signature]</i>

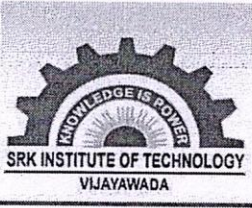
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WOMEN GRIEVANCE REDRESSAL CELL

MINUTES OF THE MEETING

Date: 04-08-2017

Today on 4th of August from 10:00 AM onwards a meeting of "Women Grievance Redressal Cell (WGRC)" held at the Seminar Hall, the following points were discussed.

Agenda:

- (i) The first meeting of the Women Grievance Redressal Cell.
- (ii) Confirmation / adoption of Supreme Court guidelines on Women Grievance Redressal Cell and harassment in educational institutions.
- (iii) Discuss roles and responsibilities of the committee.
- (iv) Measures to create awareness about the existence of the committee in college.

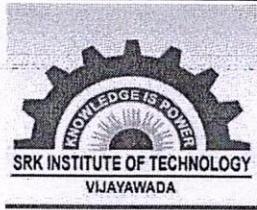
The following members were present at the meeting:

S.No	Name	Designation	Role	Signature
1.	Dr. M. Ekambaram Naidu	Principal	Chairman	<i>[Signature]</i>
2.	Mrs. S. Suman	Assistant Professor, S&H	Coordinator	<i>S. Suman</i>
3.	Mrs. B. Asha Latha	Assistant Professor, CSE	Member	<i>B. Asha</i>
4.	Mrs. T. Maha Lakshmi	Assistant Professor, EEE	Member	<i>[Signature]</i>
5.	Mrs. N.V.K. Maha Lakshmi	Assistant Professor, ECE	Member	<i>Malini</i>
6.	15X41A05A0	Student of III CSE	Member	<i>Nandini</i>
7.	16X41E0001	Student of II MBA	Member	<i>Anpthysh</i>
8.	16X41A0208	Student of II EEE	Member	<i>Durga Lakshmi</i>
9.	16X41A1235	Student of II IT	Member	<i>P. Yamini</i>
10.	15X45A0314	Student of IV MECH	Member	<i>K. Asha</i>
11.	15X45A0106	Student of IV CE	Member	<i>C. H. Ganga</i>
12.	16X45A0408	Student of II ECE	Member	<i>C. Jani</i>

Minutes of the Meeting:

The first Meeting of the Women Grievance Redressal Cell of the college with its newly constituted members for the academic session 2017-2018 started at 10:00 AM under the Chairmanship of Dr. M. Ekambaram Naidu, Principal and Chairman.

1. Initially the Coordinator of the committee welcomed all the members for the meeting.
2. Discussed the roles and responsibilities of the committee.



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3. Principal discussed to develop proper guidelines and norms for a policy against harassment on the girl student in the college, and to develop principles and procedures for combating harassment.
4. Create awareness about the functionality of the cell in the college to the girl students / ladies staff.

As there was no matter to discuss, the meeting was concluded with the vote of thanks by the Coordinator

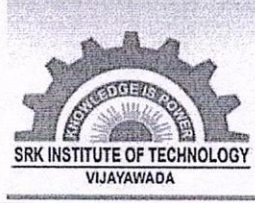
S. Sunny
COORDINATOR

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Date: 07-09-2017

CIRCULAR

All the members of the Women Grievance Redressal Cell (WGRC) are informed to attend the meeting in the Seminar Hall at 02:30 PM on 08-09-2017.

Agenda:

- (i) Review the outcome of the previous meeting.
- (ii) Redressal of reported cases with suitable action.
- (iii) To review the performance of WGRC for the current academic year.

S.No	Name	Designation	Role	Signature
1.	Dr. M. Ekambaram Naidu	Principal	Chairman	<i>[Signature]</i>
2.	Mrs. S. Suman	Assistant Professor, S&H	Coordinator	<i>[Signature]</i>
3.	Mrs. B. Asha Latha	Assistant Professor, CSE	Member	<i>[Signature]</i>
4.	Mrs. T. Maha Lakshmi	Assistant Professor, EEE	Member	<i>[Signature]</i>
5.	Mrs. N.V.K. Maha Lakshmi	Assistant Professor, ECE	Member	<i>[Signature]</i>
6.	15X41A05A0	Student of III CSE	Member	<i>[Signature]</i>
7.	16X41E0001	Student of II MBA	Member	<i>[Signature]</i>
8.	17X41A0479	Student of S&H	Member	<i>[Signature]</i>
9.	16X41A0208	Student of II EEE	Member	<i>[Signature]</i>
10.	16X41A1235	Student of II IT	Member	<i>[Signature]</i>
11.	15X45A0314	Student of IV MECH	Member	<i>[Signature]</i>
12.	15X45A0106	Student of IV CE	Member	<i>[Signature]</i>
13.	16X45A0408	Student of II ECE	Member	<i>[Signature]</i>

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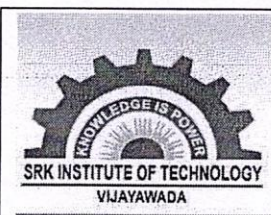
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WOMEN GRIEVANCE REDRESSAL CELL

MINUTES OF THE MEETING

Date: 08-09-2017

On 8th of September from 2:30 PM onwards a meeting of "Women Grievance Redressal Cell (WGRC)" held at the Seminar Hall, to discuss the following points.

Agenda:

- (i) Review of previous meeting.
- (ii) To discuss about any harassment cases reported.
- (iii) Preparation of action plan for awareness programs on Gender Equality and harassment.
- (iv) Any other matters in presence of the following members.

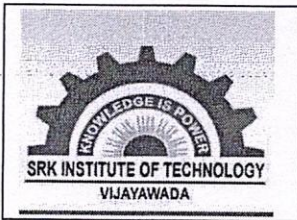
The following members were present at the meeting:

S.No	Name	Designation	Role	Signature
1.	Dr. M. Ekambaram Naidu	Principal	Chairman	
2.	Mrs. S. Suman	Assistant Professor, S&H	Coordinator	
3.	Mrs. B. Asha Latha	Assistant Professor, CSE	Member	
4.	Mrs. T. Maha Lakshmi	Assistant Professor, EEE	Member	
5.	Mrs. N.V.K. Maha Lakshmi	Assistant Professor, ECE	Member	
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8.	17X41A0479	Student of S&H	Member	
9.	16X41A0208	Student of II EEE	Member	
10.	16X41A1235	Student of II IT	Member	
11.	15X45A0314	Student of IV MECH	Member	
12.	15X45A0106	Student of IV CE	Member	
13.	16X45A0408	Student of II ECE	Member	

Minutes of the Meeting:

The principal welcomed all the committee members for the meeting.

1. To read and confirm the minutes of the previous meeting of the Women Grievance Redressal Cell held on 4th August 2017. The members unanimously confirmed the minutes.



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2. Regarding matters relating to complaint, the cell confirmed that there is no complaint from the girl students and ladies staff, hence redressal is NIL.

As there was no other matter to discuss, the meeting was concluded with the vote of thanks by the Coordinator.

S. Sunil
COORDINATOR

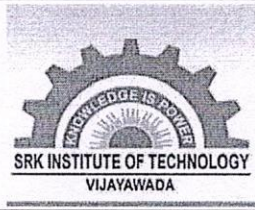
A handwritten signature in black ink, appearing to be 'S. Sunil', written over the printed name of the Principal.

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A handwritten signature in green ink, appearing to be 'S. Sunil', written over the printed name of the Principal.

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Date: 05-10-2017

CIRCULAR

All the members of the Women Grievance Redressal Cell (WGRC) are informed to attend the meeting in the Seminar Hall at 10:30 AM on 06-10-2017.

Agenda:

- (i) Review the progress of WGRC.
- (ii) Take disciplinary actions against reported cases.

S.No	Name	Designation	Role	Signature
1.	Dr. M. Ekambaram Naidu	Principal	Chairman	
2.	Mrs. S. Suman	Assistant Professor, S&H	Coordinator	
3.	Mrs. B. Asha Latha	Assistant Professor, CSE	Member	
4.	Mrs. T. Maha Lakshmi	Assistant Professor, EEE	Member	
5.	Mrs. N.V.K. Maha Lakshmi	Assistant Professor, ECE	Member	
6.	15X41A05A0	Student of III CSE	Member	
7.	16X41E0001	Student of II MBA	Member	
8.	17X41A0479	Student of S&H	Member	
9.	16X41A0208	Student of II EEE	Member	
10.	16X41A1235	Student of II IT	Member	
11.	15X45A0314	Student of IV MECH	Member	
12.	15X45A0106	Student of IV CE	Member	
13.	16X45A0408	Student of II ECE	Member	

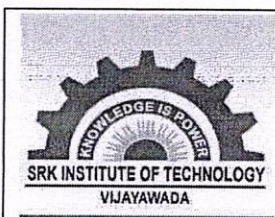
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WOMEN GRIEVANCE REDRESSAL CELL

MINUTES OF THE MEETING

Date: 06-10-2017

A meeting of "Women Grievance Redressal Cell (WGRC)" was held at the Seminar Hall on 6th of October from 10:30 AM onwards to discuss the following points.

Agenda:

- (i) To assess about the previous meeting.
- (ii) Preparation of action plan for awareness programs on Gender Equality and harassment.

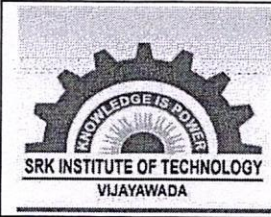
The following members were present at the meeting:

S.No	Name	Designation	Role	Signature
1.	Dr. M. Ekambaram Naidu	Principal	Chairman	<i>[Signature]</i>
2.	Mrs. S. Suman	Assistant Professor, S&H	Coordinator	<i>[Signature]</i>
3.	Mrs. B. Asha Latha	Assistant Professor, CSE	Member	<i>[Signature]</i>
4.	Mrs. T. Maha Lakshmi	Assistant Professor, EEE	Member	<i>[Signature]</i>
5.	Mrs. N.V.K. Maha Lakshmi	Assistant Professor, ECE	Member	<i>[Signature]</i>
6.	15X41A05A0	Student of III CSE	Member	<i>[Signature]</i>
7.	16X41E0001	Student of II MBA	Member	<i>[Signature]</i>
8.	17X41A0479	Student of S&H	Member	<i>[Signature]</i>
9.	16X41A0208	Student of II EEE	Member	<i>[Signature]</i>
10.	16X41A1235	Student of II IT	Member	<i>[Signature]</i>
11.	15X45A0314	Student of IV MECH	Member	<i>[Signature]</i>
12.	15X45A0106	Student of IV CE	Member	<i>[Signature]</i>
13.	16X45A0408	Student of II ECE	Member	<i>[Signature]</i>

Minutes of the Meeting:

The principal welcomed all the committee members for the meeting.

1. Principal read the previous meeting minutes of the WGRC on 8th September 2017. Accepted unanimously by the members of WGRC.



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2. Regarding matters relating to complaint, the cell confirm that not a single complaint from the girl students and ladies staff has been received by the Committee, hence redressal is NIL.

As there was no other matter to discuss, the meeting was concluded with the vote of thanks by the Coordinator.

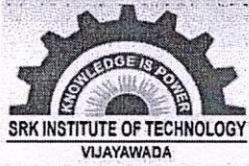
S. Sanyal
COORDINATOR

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Date: 09-11-2017

CIRCULAR

All the members of the Women Grievance Redressal Cell (WGRC) are informed to attend the meeting in the Seminar Hall at 02:00 PM on 10-11-2017.

Agenda:

- (i) Analyse the progress and performance of WGRC.
- (ii) Appraise the performance of WGRC in this academic year.

S.No	Name	Designation	Role	Signature
1.	Dr. M. Ekambaram Naidu	Principal	Chairman	
2.	Mrs. S. Suman	Assistant Professor, S&H	Coordinator	
3.	Mrs. B. Asha Latha	Assistant Professor, CSE	Member	
4.	Mrs. T. Maha Lakshmi	Assistant Professor, EEE	Member	
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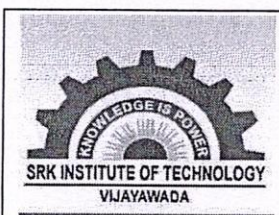
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WOMEN GRIEVANCE REDRESSAL CELL

MINUTES OF THE MEETING

Date: 10-11-2017

WGRC held a meeting on 10th of November from 2:00 PM onwards at the Seminar Hall, to discuss the following points.

Agenda:

- (i) To review of previous meeting.
- (ii) To converse about any reported harassment cases and the action to be taken against them.
- (iii) Devising of action plan for the planned awareness programs on Gender Equality and harassment.
- (iv) To discuss other matters related to women.

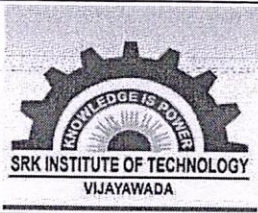
The following members were present at the meeting:

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1.	Dr. M. Ekambaram Naidu	Principal	Chairman	
2.	Mrs. S. Suman	Assistant Professor, S&H	Coordinator	S. Suman
3.	Mrs. B. Asha Latha	Assistant Professor, CSE	Member	B. Asha
4.	Mrs. T. Maha Lakshmi	Assistant Professor, EEE	Member	T. Maha Lakshmi
5.	Mrs. N.V.K. Maha Lakshmi	Assistant Professor, ECE	Member	N.V.K. Maha Lakshmi
6.	15X41A05A0	Student of III CSE	Member	Mahesh
7.	16X41E0001	Student of II MBA	Member	Nandini
8.	17X41A0479	Student of S&H	Member	Anurag
9.	16X41A0208	Student of II EEE	Member	H. Mahitha
10.	16X41A1235	Student of II IT	Member	Devgadurika
11.	15X45A0314	Student of IV MECH	Member	P. Yamini
12.	15X45A0106	Student of IV CE	Member	K. Asha
13.	16X45A0408	Student of II ECE	Member	C.H. Lavanya

Minutes of the Meeting:

The principal welcomed all the committee members for the meeting.

1. To interpret and authenticate the previous meeting minutes of the WGRC held on 6th October 2017. It was unanimously confirmed the minutes by the members.



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2. As there were no complaints from the girl students & lady staff relating to the regarding matters by the committee, hence redressal is NIL.

As there was no other matter to discuss, the meeting was concluded with the vote of thanks by the Coordinator.

S. Suresh
COORDINATOR

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Date: 04-01-2018

CIRCULAR

All the members of the Women Grievance Redressal Cell (WGRC) are informed to attend the meeting in the Seminar Hall at 02:00 PM on 05-01-2018.

Agenda:

- (i) Review the progress of WGRC.
- (ii) Assess the performance of WGRC.
- (iii) Take the disciplinary actions against reported cases.

S.No	Name	Designation	Role	Signature
1.	Dr. M. Ekambaram Naidu	Principal	Chairman	<i>[Signature]</i>
2.	Mrs. S. Suman	Assistant Professor, S&H	Coordinator	<i>S.S.P.</i>
3.	Mrs. B. Asha Latha	Assistant Professor, CSE	Member	<i>B. Asha</i>
4.	Mrs. T. Maha Lakshmi	Assistant Professor, EEE	Member	<i>[Signature]</i>
5.	Mrs. N.V.K. Maha Lakshmi	Assistant Professor, ECE	Member	<i>N.V.K.</i>
6.	15X41A05A0	Student of III CSE	Member	<i>Nandini</i>
7.	16X41E0001	Student of II MBA	Member	<i>[Signature]</i>
8.	17X41A0479	Student of S&H	Member	<i>A. Mahitha</i>
9.	16X41A0208	Student of II EEE	Member	<i>Durga Srilatha</i>
10.	16X41A1235	Student of II IT	Member	<i>P. Yamini</i>
11.	15X45A0314	Student of IV MECH	Member	<i>K. Asha</i>
12.	15X45A0106	Student of IV CE	Member	<i>C.H. Lakshmi</i>
13.	16X45A0408	Student of II ECE	Member	<i>C. Lakshmi</i>

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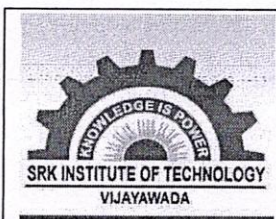
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WOMEN GRIEVANCE REDRESSAL CELL

MINUTES OF THE MEETING

Date: 05-01-2018

Today on 5th of January from 2:00 PM onwards a meeting of "Women Grievance Redressal Cell (WGRC)" held at the Seminar Hall, the following points were discussed.

Agenda:

- (i) To review of previous minutes of the meeting.
- (ii) To demonstrate regarding any harassment cases reported and action against them.
- (iii) To design action of plan for conducting awareness program on Gender Equality and harassment.
- (iv) Regarding any other matters pertaining to women issues in the college in presence of the Women Grievance Redressal Cell members.

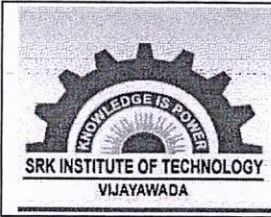
The following members were present at the meeting:

S.No	Name	Designation	Role	Signature
1.	Dr. M. Ekambaram Naidu	Principal	Chairman	
2.	Mrs. S. Suman	Assistant Professor, S&H	Coordinator	
3.	Mrs. B. Asha Latha	Assistant Professor, CSE	Member	
4.	Mrs. T. Maha Lakshmi	Assistant Professor, EEE	Member	
5.	Mrs. N.V.K. Maha Lakshmi	Assistant Professor, ECE	Member	
6.	15X41A05A0	Student of III CSE	Member	
7.	16X41E0001	Student of II MBA	Member	
8.	17X41A0479	Student of S&H	Member	
9.	16X41A0208	Student of II EEE	Member	
10.	16X41A1235	Student of II IT	Member	
11.	15X45A0314	Student of IV MECH	Member	
12.	15X45A0106	Student of IV CE	Member	
13.	16X45A0408	Student of II ECE	Member	

Minutes of the Meeting:

The principal welcomed all the committee members for the meeting.

1. To conclude regarding the minutes of the previous meeting of WGRC held on 10th November 2017. All the members unanimously accepted and confirmed the minutes.



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2. WGRC confirmed that there are no complaints from the girl students and ladies staff, hence redressal is NIL.

As there was no other matter to discuss, the meeting was concluded with the vote of thanks by the Coordinator.

S. Suma
COORDINATOR

[Handwritten Signature]
PRINCIPAL

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Date: 01-02-2018

CIRCULAR

All the members of the Women Grievance Redressal Cell (WGRC) are informed to attend the meeting in the Seminar Hall at 10:30 AM on 02-02-2018.

Agenda:

- (i) Resolve the reported cases by taking appropriate actions.
- (ii) Review of previous meeting.
- (iii) Gauge the performance of WGRC in this academic year.

S.No	Name	Designation	Role	Signature
1.	Dr. M. Ekambaram Naidu	Principal	Chairman	<i>[Signature]</i>
2.	Mrs. S. Suman	Assistant Professor, S&H	Coordinator	<i>S.S.</i>
3.	Mrs. B. Asha Latha	Assistant Professor, CSE	Member	<i>B. Asha</i>
4.	Mrs. T. Maha Lakshmi	Assistant Professor, EEE	Member	<i>T. Maha Lakshmi</i>
5.	Mrs. N.V.K. Maha Lakshmi	Assistant Professor, ECE	Member	<i>N.V.K. Maha Lakshmi</i>
6.	15X41A05A0	Student of III CSE	Member	<i>Nandini</i>
7.	16X41E0001	Student of II MBA	Member	<i>Arpitha</i>
8.	17X41A0479	Student of S&H	Member	<i>H. Mahi</i>
9.	16X41A0208	Student of II EEE	Member	<i>Durga Sai</i>
10.	16X41A1235	Student of II IT	Member	<i>P. Yamini</i>
11.	15X45A0314	Student of IV MECH	Member	<i>K. Asha</i>
12.	15X45A0106	Student of IV CE	Member	<i>C.H. Lavanya</i>
13.	16X45A0408	Student of II ECE	Member	<i>C. Anjali</i>

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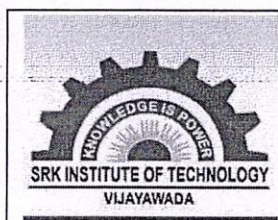
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WOMEN GRIEVANCE REDRESSAL CELL

MINUTES OF THE MEETING

Date: 02-02-2018

WGRC held a meeting on 2nd of February from 10:30 AM onwards at the Seminar Hall to discuss the following points.

Agenda:

- (i) Review the previous meeting minutes.
- (ii) To talk about any harassment cases turned up and action against them.
- (iii) To prepare action plan for awareness programs on Gender Equality and harassment.
- (iv) Any other matters related to women in presence of the following members.

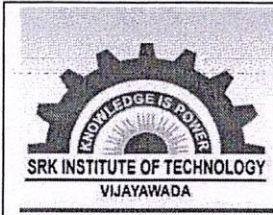
The following members were present at the meeting:

S.No	Name	Designation	Role	Signature
1.	Dr. M. Ekambaram Naidu	Principal	Chairman	
2.	Mrs. S. Suman	Assistant Professor, S&H	Coordinator	
3.	Mrs. B. Asha Latha	Assistant Professor, CSE	Member	
4.	Mrs. T. Maha Lakshmi	Assistant Professor, EEE	Member	
5.	Mrs. N.V. K. Maha Lakshmi	Assistant Professor, ECE	Member	
6.	15X41A05A0	Student of III CSE	Member	
7.	16X41E0001	Student of II MBA	Member	
8.	17X41A0479	Student of S&H	Member	
9.	16X41A0208	Student of II EEE	Member	
10.	16X41A1235	Student of II IT	Member	
11.	15X45A0314	Student of IV MECH	Member	
12.	15X45A0106	Student of IV CE	Member	
13.	16X45A0408	Student of II ECE	Member	

Minutes of the Meeting:

The principal welcomed all the committee members for the meeting.

1. To scrutinize and validate the minutes of the previous meeting held on 5th January 2018.
The members unanimously confirmed the minutes.



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2. Concerning matters relating to the complaint, WGRC confirmed that there is no single complaint from the girl students and ladies staff has been received by the Committee, hence redressal is NIL.

As there was no other matter to discuss, the meeting was concluded with the vote of thanks by the Coordinator.

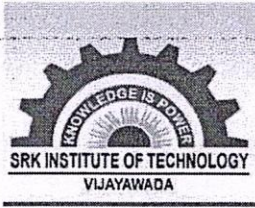
S. Suresh
COORDINATOR

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Date: 28-02-2018

CIRCULAR

All the members of the Women Grievance Redressal Cell (WGRC) are informed to attend the meeting in the Seminar Hall at 02:30 PM on 02-03-2018.

Agenda:

- (i) Re-examine the outcomes of previous meeting.
- (ii) Take adequate measures for reported harassment cases.
- (iii) Discuss the attainment of WGRC in this academic year.

S.No	Name	Designation	Role	Signature
1.	Dr. M. Ekambaram Naidu	Principal	Chairman	
2.	Mrs. S. Suman	Assistant Professor, S&H	Coordinator	
3.	Mrs. B. Asha Latha	Assistant Professor, CSE	Member	
4.	Mrs. T. Maha Lakshmi	Assistant Professor, EEE	Member	
5.	Mrs. N.V.K. Maha Lakshmi	Assistant Professor, ECE	Member	
6.	15X41A05A0	Student of III CSE	Member	
7.	16X41E0001	Student of II MBA	Member	
8.	17X41A0479	Student of S&H	Member	
9.	16X41A0208	Student of II EEE	Member	
10.	16X41A1235	Student of II IT	Member	
11.	15X45A0314	Student of IV MECH	Member	
12.	15X45A0106	Student of IV CE	Member	
13.	16X45A0408	Student of II ECE	Member	

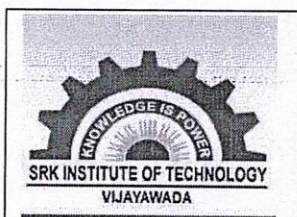
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WOMEN GRIEVANCE REDRESSAL CELL

MINUTES OF THE MEETING

Date: 02-03-2018

On 2nd of March from 2:30 PM onwards a meeting of “Women Grievance Redressal Cell (WGRC)” held at the Seminar Hall, the following points were discussed.

Agenda:

- (i) Assessing the previous meeting minutes.
- (ii) To discuss about any harassment cases reported.
- (iii) Preparation of action plan for awareness programs on Gender Equality and harassment.
- (iv) Any other matters in presence of the following members.

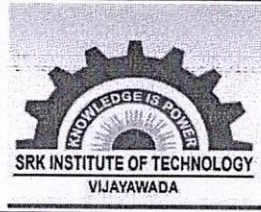
The following members were present at the meeting:

S.No	Name	Designation	Role	Signature
1.	Dr. M. Ekambaram Naidu	Principal	Chairman	<i>[Signature]</i>
2.	Mrs. S. Suman	Assistant Professor, S&H	Coordinator	<i>[Signature]</i>
3.	Mrs. B. Asha Latha	Assistant Professor, CSE	Member	<i>[Signature]</i>
4.	Mrs. T. Maha Lakshmi	Assistant Professor, EEE	Member	<i>[Signature]</i>
5.	Mrs. N.V.K. Maha Lakshmi	Assistant Professor, ECE	Member	<i>[Signature]</i>
6.	15X41A05A0	Student of III CSE	Member	<i>[Signature]</i>
7.	16X41E0001	Student of II MBA	Member	<i>[Signature]</i>
8.	17X41A0479	Student of S&H	Member	<i>[Signature]</i>
9.	16X41A0208	Student of II EEE	Member	<i>[Signature]</i>
10.	16X41A1235	Student of II IT	Member	<i>[Signature]</i>
11.	15X45A0314	Student of IV MECH	Member	<i>[Signature]</i>
12.	15X45A0106	Student of IV CE	Member	<i>[Signature]</i>
13.	16X45A0408	Student of II ECE	Member	<i>[Signature]</i>

Minutes of the Meeting:

The principal welcomed all the committee members for the meeting.

1. To look though and confirm the minutes of the previous meeting of WGRC held on 2nd February 2018. The members unanimously confirmed the minutes.



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2. In view of the matters relating to complaint from girl students & ladies staff, the cell confirmed that there are no complaints, hence redressal is NIL.

As there was no other matter to discuss, the meeting was concluded with the vote of thanks by the Coordinator.

S. Suresh
COORDINATOR

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Date: 05-04-2018

CIRCULAR

All the members of the Women Grievance Redressal Cell (WGRC) are informed to attend the meeting in the Seminar Hall at 02:30 PM on 06-04-2018.

Agenda:

- (i) Recapitulate the previous meeting.
- (ii) Provide information about the procedure of reporting.
- (iii) Outline the performance of WGRC in this academic year.

S.No	Name	Designation	Role	Signature
1.	Dr. M. Ekambaram Naidu	Principal	Chairman	
2.	Mrs. S. Suman	Assistant Professor, S&H	Coordinator	
3.	Mrs. B. Asha Latha	Assistant Professor, CSE	Member	
4.	Mrs. T. Maha Lakshmi	Assistant Professor, EEE	Member	
5.	Mrs. N.V.K. Maha Lakshmi	Assistant Professor, ECE	Member	
6.	15X41A05A0	Student of III CSE	Member	
7.	16X41E0001	Student of II MBA	Member	
8.	17X41A0479	Student of S&H	Member	
9.	16X41A0208	Student of II EEE	Member	
10.	16X41A1235	Student of II IT	Member	
11.	15X45A0314	Student of IV MECH	Member	
12.	15X45A0106	Student of IV CE	Member	
13.	16X45A0408	Student of II ECE	Member	

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WOMEN GRIEVANCE REDRESSAL CELL

MINUTES OF THE MEETING

Date: 06-04-2018

Today on 6th of April from 2:30 PM onwards a meeting of "Women Grievance Redressal Cell (WGRC)" held at the Seminar Hall, the following points were discussed.

Agenda:

- (i) Review of previous meeting.
- (ii) To discuss about any harassment cases reported.
- (iii) Preparation of action plan for awareness programs on Gender Equality and harassment.
- (iv) Any other matters in presence of the following members.

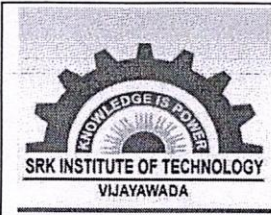
The following members were present at the meeting:

S.No	Name	Designation	Role	Signature
1.	Dr. M. Ekambaram Naidu	Principal	Chairman	<i>[Signature]</i>
2.	Mrs. S. Suman	Assistant Professor, S&H	Coordinator	<i>[Signature]</i>
3.	Mrs. B. Asha Latha	Assistant Professor, CSE	Member	<i>[Signature]</i>
4.	Mrs. T. Maha Lakshmi	Assistant Professor, EEE	Member	<i>[Signature]</i>
5.	Mrs. N.V.K. Maha Lakshmi	Assistant Professor, ECE	Member	<i>[Signature]</i>
6.	15X41A05A0	Student of III CSE	Member	<i>[Signature]</i>
7.	16X41E0001	Student of II MBA	Member	<i>[Signature]</i>
8.	17X41A0479	Student of S&H	Member	<i>[Signature]</i>
9.	16X41A0208	Student of II EEE	Member	<i>[Signature]</i>
10.	16X41A1235	Student of II IT	Member	<i>[Signature]</i>
11.	15X45A0314	Student of IV MECH	Member	<i>[Signature]</i>
12.	15X45A0106	Student of IV CE	Member	<i>[Signature]</i>
13.	16X45A0408	Student of II ECE	Member	<i>[Signature]</i>

Minutes of the Meeting:

The principal welcomed all the committee members for the meeting.

1. To read and confirm the minutes of the previous meeting of the Women Grievance Redressal Cell held on 2nd March 2018. The members unanimously confirmed the minutes.



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2. Regarding matters relating to complaint, the cell confirm that not a single complaint from the girl students and ladies staff has been received by the Committee, hence redressal is NIL.

As there was no other matter to discuss, the meeting was concluded with the vote of thanks by the Coordinator.

S. Suresh
COORDINATOR

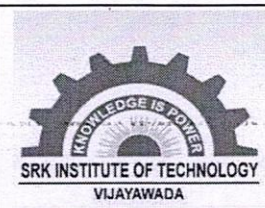
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WOMEN GRIEVANCE REDRESSAL CELL

Academic year: 2018-19

Date: 06-06-2018

The college management has decided to constitute the “Women Grievance Redressal Cell (WGRC)” to empower and maintain safety and security to the women employees/students. The following are the committee members have been formed for Women Grievance Redressal Cell in the college for the prevention of harassment of women and gender discrimination.

S.No	Name	Designation	Role
1.	Dr. M. Ekambaram Naidu	Principal	Chairman
2.	Dr. N. Sri devi	Assistant Professor, S&H	Coordinator
3.	Mrs. B. Asha Latha	Assistant professor, CSE	Member
4.	Mrs. T. Maha Lakshmi	Assistant professor, EEE	Member
5.	Mrs. N.V.K. Maha Lakshmi	Assistant professor, ECE	Member
6.	15X41A0443	Student of IV CSE	Member
7.	17X41A1213	Student of II IT	Member
8.	16X45A0336	Student of IV MECH	Member
9.	17X45A0116	Student of III CIVIL	Member
10.	16X41A0208	Student of III EEE	Member
11.	15X41A0449	Student of IV ECE	Member
12.	17X41E0057	Student of II MBA	Member

Objective:

In compliance with the directions of the Supreme Court of India to have a special Harassment Committee against women against women as mandatory, the Women Grievance Redressal Cell also functions as Anti Sexual Harassment Committee.

- The Cell will deal with the cases / complaints of harassment and any other type of harassment of the female students, teaching and non-teaching women staff of the college.
- The Cell shall process all the individual complaints and take immediate suitable action.
- Ensures the fair and timely redressal of harassment complaints and also any complaints related to ladies staff / female students.



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Roles:

- To furnish the female students, faculty and staff members with knowledge of their legal rights.
- To safeguard the rights of female students, faculty and staff members.
- The provision of opportunities and programs for girls and women to be financially, mentally and emotionally empowered to promote their growth as individuals in their own right.
- To incorporate hygiene habits and ensure a healthy atmosphere in and around the college premises.
- To prevent harassment and to promote general well-being of female students, teaching and non-teaching women staff of SRK Institute of Technology.

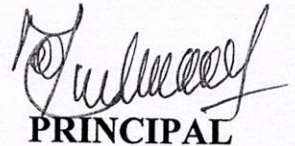
Responsibilities:

- To receive any grievance/complaint from students/staff regarding harassment.
- To investigate the case based on the above mentioned complaints relating to harassment within 10 working days.
- To conduct a systematic inquiry on receiving any complaints from aggrieved students/staff and submit a detailed report to the undersigned for suitable action.

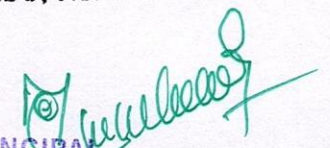
What is sexual harassment

Sexual harassment includes such unwelcome sexually determined behaviour (whether directly or by implication) as:

1. Physical contact and advances.
2. A demand or request for sexual favors.
3. Sexually colored remarks.
4. Showing pornography.
5. Any other unwelcome physical verbal or non-verbal conduct of sexual nature.


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Date: 07-06-2018

CIRCULAR

All the members of the "Women Grievance Redressal Cell (WGRC)" are informed to attend the meeting in the Seminar Hall at 02:00 PM on 08-06-2018.

Agenda:

- (i) Welcoming the members to the cell by the Committee Chairman.
- (ii) Creating Awareness of Supreme Court guidelines on Women Grievance Redressal Cell and in educational institutions by Coordinator.
- (iii) Allocating roles and responsibilities to the committee members.
- (iv) To disseminate knowledge about the existence of the committee in college.

S.No	Name	Designation	Role	Signature
1.	Dr. M. Ekambaram Naidu	Principal	Chairman	<i>[Signature]</i>
2.	Dr.N.Sridevi	Assistant Professor, S&H	Coordinator	<i>[Signature]</i>
3.	Mrs. B. Asha Latha	Assistant Professor, CSE	Member	<i>[Signature]</i>
4.	Mrs. T. Maha Lakshmi	Assistant Professor, EEE	Member	<i>[Signature]</i>
5.	Mrs. N.V.K. Maha Lakshmi	Assistant Professor, ECE	Member	<i>[Signature]</i>
6.	15X41A0443	Student of IV CSE	Member	<i>[Signature]</i>
7.	17X41A1213	Student of II IT	Member	<i>[Signature]</i>
8.	16X45A0336	Student of IV MECH	Member	<i>[Signature]</i>
9.	17X45A0116	Student of III CIVIL	Member	<i>[Signature]</i>
10.	16X41A0208	Student of III EEE	Member	<i>[Signature]</i>
11.	15X41A0449	Student of IV ECE	Member	<i>[Signature]</i>
12.	17X41E0057	Student of II MBA	Member	<i>[Signature]</i>

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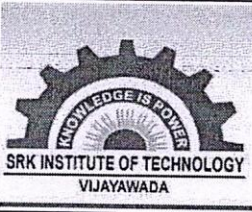
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WOMEN GRIEVANCE REDRESSAL CELL

MINUTES OF THE MEETING

Date: 08-06-2018

Today on 8th of June from 02:00 PM onwards a meeting of "Women Grievance Redressal Cell (WGRC)" held at the Seminar Hall, The following points were discussed.

Agenda:

- (i) The first meeting of the Women Grievance Redressal Cell.
- (ii) Confirmation / adoption of Supreme Court guidelines on Women Grievance Redressal Cell and harassment in educational institutions.
- (iii) Discuss roles and responsibilities of the committee.
- (iv) Measures to create awareness about the existence of the committee in college.

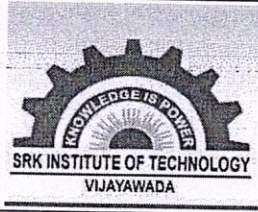
The following members were present at the meeting:

S.No	Name	Designation	Role	Signature
1.	Dr. M. Ekambaram Naidu	Principal	Chairman	
2.	Dr. N. Sridevi	Assistant Professor, S&H	Coordinator	
3.	Mrs. B. Asha Latha	Assistant Professor, CSE	Member	
4.	Mrs. T. Maha Lakshmi	Assistant Professor, EEE	Member	
5.	Mrs. N. V. K. Maha Lakshmi	Assistant Professor, ECE	Member	
6.	15X41A0443	Student of IV CSE	Member	
7.	17X41A1213	Student of II IT	Member	
8.	16X45A0336	Student of IV MECH	Member	
9.	17X45A0116	Student of III CIVIL	Member	
10.	16X41A0208	Student of III EEE	Member	
11.	15X41A0449	Student of IV ECE	Member	
12.	17X41E0057	Student of II MBA	Member	

Minutes of the Meeting:

The first Meeting of the Women Grievance Redressal Cell of the college with its newly constituted members for the academic session 2018-2019 started at 02:00 PM under the Chairmanship of Dr. M. Ekambaram Naidu, Principal and Chairman.

1. Initially the Coordinator of the committee welcomed all the members for the meeting.
2. Discussed the roles and responsibilities of the committee.



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3. Principal discussed to develop proper guidelines and norms for a policy against harassment on the girl student in the college, and to develop principles and procedures for combating harassment.
4. Create awareness about the functionality of the cell in the college to the girl students / ladies staff.

As there was no matter to discuss, the meeting was concluded with the vote of thanks by the Coordinator

N. Vidya

COORDINATOR

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Date: 05-07-2018

CIRCULAR

All the members of the Women Grievance Redressal Cell (WGRC) are informed to attend the meeting in the Seminar Hall at 10:30 AM on 06-07-2018.

Agenda:

- (i) Review the outcome of the previous meeting.
- (ii) Redressal of reported cases with suitable action.
- (iii) To review the performance of WGRC for the current academic year.

S.No	Name	Designation	Role	Signature
1.	Dr. M. Ekambaram Naidu	Principal	Chairman	<i>[Signature]</i>
2.	Dr.N.Sridevi	Assistant Professor, S&H	Coordinator	<i>N. Sridevi</i>
3.	Mrs. B. Asha Latha	Assistant Professor, CSE	Member	<i>B. Asha</i>
4.	Mrs. T. Maha Lakshmi	Assistant Professor, EEE	Member	<i>T. Maha</i>
5.	Mrs. N.V.K. Maha Lakshmi	Assistant Professor, ECE	Member	<i>N.V.K. Maha</i>
6.	15X41A0443	Student of IV CSE	Member	<i>manee...</i>
7.	18X41A0411	Student of S&H	Member	<i>G. Srisisha</i>
8.	17X41A1213	Student of II IT	Member	<i>K. Priyanka</i>
9.	16X45A0336	Student of IV MECH	Member	<i>P. Tanaka</i>
10.	17X45A0116	Student of III CIVIL	Member	<i>N. Manasa</i>
11.	16X41A0208	Student of III EEE	Member	<i>Durga Swathi</i>
12.	15X41A0449	Student of IV ECE	Member	<i>K. Priyanka</i>
13.	17X41E0057	Student of II MBA	Member	<i>V. Divyanshi</i>

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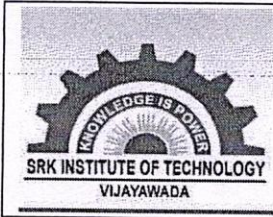
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WOMEN GRIEVANCE REDRESSAL CELL

MINUTES OF THE MEETING

Date: 06-07-2018

A meeting of "Women Grievance Redressal Cell (WGRC)" was held at the Seminar Hall on 6th of July from 10:30 AM to discuss the following points.

Agenda:

- (i) To assess about the previous meeting.
- (ii) To discuss about the any harassment cases reported and respond with appropriate action.
- (iii) Protocol of action plan for awareness programs on Gender Equality and harassment.

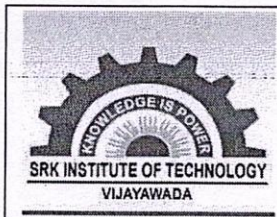
The following members were present at the meeting:

S.No	Name	Designation	Role	Signature
1.	Dr. M. Ekambaram Naidu	Principal	Chairman	
2.	Dr. N. Sridevi	Assistant Professor, S&H	Coordinator	
3.	Mrs. B. Asha Latha	Assistant Professor, CSE	Member	
4.	Mrs. T. Maha Lakshmi	Assistant Professor, EEE	Member	
5.	Mrs. N. V. K. Maha Lakshmi	Assistant Professor, ECE	Member	
6.	15X41A0443	Student of IV CSE	Member	
7.	18X41A0411	Student of S&H	Member	
8.	17X41A1213	Student of II IT	Member	
9.	16X45A0336	Student of IV MECH	Member	
10.	17X45A0116	Student of III CIVIL	Member	
11.	16X41A0208	Student of III EEE	Member	
12.	15X41A0449	Student of IV ECE	Member	
13.	17X41E0057	Student of II MBA	Member	

Minutes of the Meeting:

The principal welcomed all the committee members for the meeting.

1. Principal read the previous meeting minutes of the WGRC held on 8th June 2018. The members unanimously accepted the minutes.



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2. Zero complaints were received. So action was not needed.

Vote of Thanks was proposed by the Coordinator, then the meeting ended.

N. Sridhar

COORDINATOR

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Date: 02-08-2018

CIRCULAR

All the members of the Women Grievance Redressal Cell (WGRC) are informed to attend the meeting in the Seminar Hall at 10:30 AM on 03-08-2018.

Agenda:

- (i) Review the progress of WGRC.
- (ii) Take disciplinary actions against reported cases.

S.No	Name	Designation	Role	Signature
1.	Dr. M. Ekambaram Naidu	Principal	Chairman	
2.	Dr.N.Sridevi	Assistant Professor, S&H	Coordinator	N. Sridevi
3.	Mrs. B. Asha Latha	Assistant Professor, CSE	Member	B. Asha Latha
4.	Mrs. T. Maha Lakshmi	Assistant Professor, EEE	Member	T. Maha Lakshmi
5.	Mrs. N.V.K. Maha Lakshmi	Assistant Professor, ECE	Member	Maha Lakshmi
6.	15X41A0443	Student of IV CSE	Member	Maneetha
7.	18X41A0411	Student of S&H	Member	S. Sridevi
8.	17X41A1213	Student of II IT	Member	Fathima Beegum
9.	16X45A0336	Student of IV MECH	Member	P. Tanalini
10.	17X45A0116	Student of III CIVIL	Member	N. Manabha
11.	16X41A0208	Student of III EEE	Member	Dr. S. Sridevi
12.	15X41A0449	Student of IV ECE	Member	K. Priyanka
13.	17X41E0057	Student of II MBA	Member	V. Divyanshi

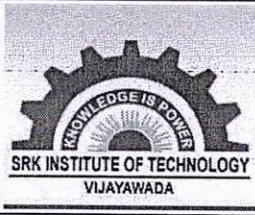
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WOMEN GRIEVANCE REDRESSAL CELL

MINUTES OF THE MEETING

Date: 03-08-2018

WGRC held a meeting on 3rd of August from 10:30 AM onwards at the Seminar Hall to discuss the following points.

Agenda:

- (i) To review the previous meeting.
- (ii) To converse about any reported harassment cases and the action to be taken against them.
- (iii) Devising of action plan for the planned awareness programs on Gender Equality and harassment.
- (iv) To discuss other matters related to women.

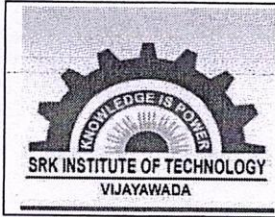
The following members were present at the meeting:

S.No	Name	Designation	Role	Signature
1.	Dr. M. Ekambaram Naidu	Principal	Chairman	
2.	Dr. N. Sridevi	Assistant Professor, S&H	Coordinator	
3.	Mrs. B. Asha Latha	Assistant Professor, CSE	Member	
4.	Mrs. T. Maha Lakshmi	Assistant Professor, EEE	Member	
5.	Mrs. N. V. K. Maha Lakshmi	Assistant Professor, ECE	Member	
6.	15X41A0443	Student of IV CSE	Member	
7.	18X41A0411	Student of S&H	Member	
8.	17X41A1213	Student of II IT	Member	
9.	16X45A0336	Student of IV MECH	Member	
10.	17X45A0116	Student of III CIVIL	Member	
11.	16X41A0208	Student of III EEE	Member	
12.	15X41A0449	Student of IV ECE	Member	
13.	17X41E0057	Student of II MBA	Member	

Minutes of the Meeting:

The principal welcomed all the committee members for the meeting.

1. To interpret and authenticate the previous meeting minutes of the WGRC held on 6th July 2018. It was unanimously confirmed the minutes by the members.



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2. As there were no complaints from girl students & lady staff relating to the regarding matters by the committee, hence redressal is NIL.

As there was no other matter to discuss, the meeting was concluded with the vote of thanks by the Coordinator.

N. Indu

COORDINATOR

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Date: 06-09-2018

CIRCULAR

All the members of the Women Grievance Redressal Cell (WGRC) are informed to attend the meeting in the Seminar Hall at 02:00 PM on 07-09-2018.

Agenda:

- (i) Analyse the progress and performance of WGRC.
- (ii) Appraise the performance of WGRC in this academic year.

S.No	Name	Designation	Role	Signature
1.	Dr. M. Ekambaram Naidu	Principal	Chairman	<i>[Signature]</i>
2.	Dr. N. Sri devi	Assistant Professor, S&H	Coordinator	<i>[Signature]</i>
3.	Mrs. B. Asha Latha	Assistant Professor, CSE	Member	<i>[Signature]</i>
4.	Mrs. T. Maha Lakshmi	Assistant Professor, EEE	Member	<i>[Signature]</i>
5.	Mrs. N.V.K. Maha Lakshmi	Assistant Professor, ECE	Member	<i>[Signature]</i>
6.	15X41A0443	Student of IV CSE	Member	<i>[Signature]</i>
7.	18X41A0411	Student of S&H	Member	<i>[Signature]</i>
8.	17X41A1213	Student of II IT	Member	<i>[Signature]</i>
9.	16X45A0336	Student of IV MECH	Member	<i>[Signature]</i>
10.	17X45A0116	Student of III CIVIL	Member	<i>[Signature]</i>
11.	16X41A0208	Student of III EEE	Member	<i>[Signature]</i>
12.	15X41A0449	Student of IV ECE	Member	<i>[Signature]</i>
13.	17X41E0057	Student of II MBA	Member	<i>[Signature]</i>

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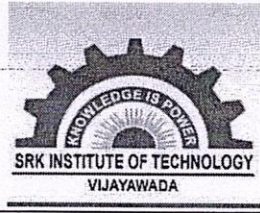
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WOMEN GRIEVANCE REDRESSAL CELL

MINUTES OF THE MEETING

Date: 07-09-2018

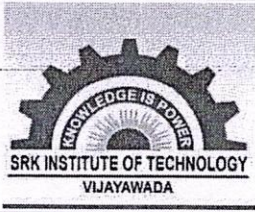
Today on 7th of September from 02:00 PM onwards a meeting of "Women Grievance Redressal Cell (WGRC)" will be held at the Seminar Hall, The following points were discussed.

Agenda:

- (i) To Review the previous minutes..
- (ii) To demonstrate regarding any harassment cases reported.
- (iii) To design action plan for conducting awareness Programs on Gender Equality and harassment.
- (iv) Regarding any other matters pertaining to women issues in the college in presence of the Women Grievance Redressal Cell members.

The following members were present at the meeting:

S.No	Name	Designation	Role	Signature
1.	Dr. M. Ekambaram Naidu	Principal	Chairman	
2.	Dr. N. Sridevi	Assistant Professor, S&H	Coordinator	
3.	Mrs. B. Asha Latha	Assistant Professor, CSE	Member	
4.	Mrs. T. Maha Lakshmi	Assistant Professor, EEE	Member	
5.	Mrs. N. V. K. Maha Lakshmi	Assistant Professor, ECE	Member	
6.	15X41A0443	Student of IV CSE	Member	
7.	18X41A0411	Student of S&H	Member	
8.	17X41A1213	Student of II IT	Member	
9.	16X45A0336	Student of IV MECH	Member	
10.	17X45A0116	Student of III CIVIL	Member	
11.	16X41A0208	Student of III EEE	Member	
12.	15X41A0449	Student of IV ECE	Member	
13.	17X41E0057	Student of II MBA	Member	



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Minutes of the Meeting:

The principal welcomed all the committee members for the meeting.

1. To conclude regarding the minutes of the previous meeting of WGRC held on 3rd August 2018. All the members unanimously accepted & confirmed the minutes.
2. WGRC confirmed that there are no complaints from the girl students & lady staff, hence redressal is NIL.

As there was no other matter to discuss, the meeting was concluded with the vote of thanks by the Coordinator.

N. Indu

COORDINATOR

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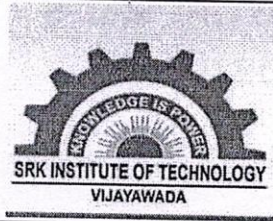
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Date: 01-11-2018

CIRCULAR

All the members of the Women Grievance Redressal Cell (WGRC) are informed to attend the meeting in the Seminar Hall at 02:30 PM on 02-11-2018.

Agenda:

- (i) Review the progress of WGRC.
- (ii) Assess the performance of WGRC.
- (iii) Take the disciplinary actions against reported cases.

S.No	Name	Designation	Role	Signature
1.	Dr. M. Ekambaram Naidu	Principal	Chairman	<i>[Signature]</i>
2.	Dr.N.Sridevi	Assistant Professor, S&H	Coordinator	<i>N. Sridevi</i>
3.	Mrs. B. Asha Latha	Assistant Professor, CSE	Member	<i>B. Asha</i>
4.	Mrs. T. Maha Lakshmi	Assistant Professor, EEE	Member	<i>[Signature]</i>
5.	Mrs. N.V.K. Maha Lakshmi	Assistant Professor, ECE	Member	<i>[Signature]</i>
6.	15X41A0443	Student of IV CSE	Member	<i>[Signature]</i>
7.	18X41A0411	Student of S&H	Member	<i>[Signature]</i>
8.	17X41A1213	Student of II IT	Member	<i>G. Shreya</i>
9.	16X45A0336	Student of IV MECH	Member	<i>Farhan Begum</i>
10.	17X45A0116	Student of III CIVIL	Member	<i>P. Janaki</i>
11.	16X41A0208	Student of III EEE	Member	<i>N. Manasa</i>
12.	15X41A0449	Student of IV ECE	Member	<i>Durga Lakshmi</i>
13.	17X41E0057	Student of II MBA	Member	<i>K. Priyanka</i>

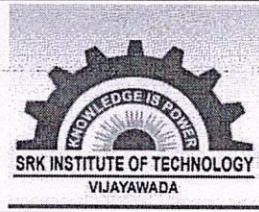
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WOMEN GRIEVANCE REDRESSAL CELL

MINUTES OF THE MEETING

Date: 02-11-2018

Women Grievance Redressal Cell (WGRC) meeting was conducted on 2nd of November at Seminar Hall at 02:30 PM.

Agenda:

- (i) Assessing the previous meeting minutes.
- (ii) To take into consideration about any harassment cases outlined.
- (iii) To discuss any other issues relating to grievances in the presence of the following members.

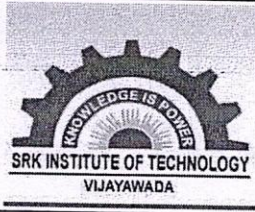
The following members were present at the meeting:

S.No	Name	Designation	Role	Signature
1.	Dr. M. Ekambaram Naidu	Principal	Chairman	
2.	Dr. N. Sridevi	Assistant Professor, S&H	Coordinator	
3.	Mrs. B. Asha Latha	Assistant Professor, CSE	Member	
4.	Mrs. T. Maha Lakshmi	Assistant Professor, EEE	Member	
5.	Mrs. N. V. K. Maha Lakshmi	Assistant Professor, ECE	Member	
6.	15X41A0443	Student of IV CSE	Member	
7.	18X41A0411	Student of S&H	Member	
8.	17X41A1213	Student of II IT	Member	
9.	16X45A0336	Student of IV MECH	Member	
10.	17X45A0116	Student of III CIVIL	Member	
11.	16X41A0208	Student of III EEE	Member	
12.	15X41A0449	Student of IV ECE	Member	
13.	17X41E0057	Student of II MBA	Member	

Minutes of the Meeting:

The principal welcomed all the committee members for the meeting.

1. To look through & confirm the minutes of the previous meeting of WGRC held on 7th September 2018. The members unanimously confirmed the minutes.



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2. In view of the matters relating to complaint from girl students & ladies staff, the cell confirmed that there are no complaint, hence redressal is NIL.

As there was no other matter to discuss, the meeting was concluded with the vote of thanks by the Coordinator.

N. Indu

COORDINATOR

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PRINCIPAL

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PRINCIPAL

**SRK Institute of Technology
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Date - 27/11/18

Vijayawada,

Dear Principal Sir,

గౌరవనీయులైన ప్రెన్సిపాల్ గారికి 1st Year

Civil Department A. Sravani. ఆరునెలలు వాళ్ళ ఆవరిగారైన

A. శయలక్ష్మి గారిని అయిన నెను మా ఆమ్రాయిని ఇప్పుడు సంకల్ప

సారేనా ఆయన మా ఆమ్రాయిని మిస్ అయిపోయిందని చెబారు.

అనగా వాపని నిన్ను పెళ్ళి చేసుకుంటూ, బాగా చూసుకోంటూ అని

వాపని ఇబ్బంది పెడుతున్నాడు. అందువలన వాప ఈ కారణానికి

అను వేడుస్తుంది. కాబట్టి ప్రెన్సిపాల్ గారు యూజ్స్ తో సుకొరవ

అర్హతలను గా మెజు కొరచున్నాము. ఒకసారి వాపను ది చి

వేసినాడు. మా వాప చెప్పినది అంతేకాకుండా మరెవరినీ నా చెల్ల

వుంటాయని చెబింది. 2nd Year కి వచ్చేటప్పుడు మార్కెట్స్ అ

న్యూక్యూలర్ చేసినాడు అని మా వాప చెప్పింది.

ఇట్లు

Ph. no: 8499983218.

A. Jayalakshmi

A. Sravani

18X41A0101

Branch - CIVIL

PRINCIPAL

SRK Institute of Technology
ENIKEPADU, VIJAYAWADA-521 108.

SRK Institute of Technology

Enikepadu, Vijayawada

Office Order

Date: 28-11-2018

Sub: Constitution of enquiry committee-Report submission- Reg.

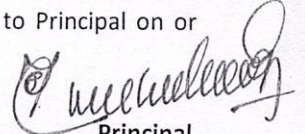
We received a complaint from Smt A. Jayalakshi M/O A. Sravani(18X41A0101) Ist year Civil student against the Mechanical faculty Mr Santhos. Based on the complaint we constitute enquiry committee with the following members.

1. Dr D Haritha, Prof and HOD, CSE Department.
2. Dr S SriGowri, Prof and HOD, ECE Department.
3. Dr T Satyanarayana, Prof and HOD, Civil Department.
4. Dr Sridevi, Asst Professor, H&S Department.

We request the above committee members to conduct detailed enquiry about the complaints, write the facts in the report and recommend the further actions. The confidential report of the enquiry committee must submit to Principal on or before 30-11-2018, 4.00 PM.

Encloses: Copy of a complaint.

Copy to : Dr D Haritha, Prof and HOD CSE Department.
Dr S SriGowri, Prof and HOD, ECE Department.
Dr T Satyanarayana, Prof and HOD, Civil Department.
Dr T Sridevi, Asst Professor, H&S Department.


Principal



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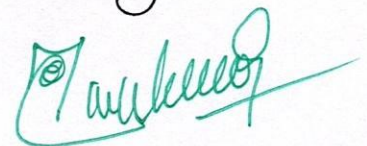
Respect Mam

I am E. Priyanka of cse-b. Drawing sir Santhosh sir is behaving differently with me. Talking badly with me Always saying 'I love you for me.

I felt very about that sir and I said to madhuli who sits besides me. he sits beside me and talks to me very badly. he uses to write on ~~thank you~~ the desk that "marry me", love you". et.

Thank you. then I said to madhuli that sir is behaving badly with me. then madhuli deserved ~~praise~~ things. he scolds that me that I will come to your home ~~and~~ if you do over. and scolds to others. Nuv andaliki chepte er nen mimitiki vacchi kuschunta anthe. apudu chachenathu pelli ~~thank you~~ chestaru. Nuv e had avutar andaliki chepte ani anadu sir.

Priyanka



Respected Mam

I am Madhuri of CSE-B. I have listened about Drawing ^(santhosh) sir talking to Priyanka about love and marriage. And she said about ~~for~~ me. we use to sit in the first bench. ~~bench~~ ^{sir} wrote something on the bench to talk with Priyanka.
Thankyou

S. Madhuri


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06/12/2018

To

The Principal
SRK Institute of technology,
Enikepadu, Vijayawada

With reference to office order dated 28/11/18, regarding the matter of Ms A. Sravani 1st year Civil engineering student, the committee constituted has conducted the enquiry with the student, parents and Mr.YNV Santosh Kumar, Asst.Prof. Mechanical Engineering Department.

As part of enquiry we have interacted with few students from 1st year civil and 1st year CSE to whom he taught. The following observations are made:

1. Ms A Sravani is heavily indulging in social media activity with many boys and girls within and outside the campus. She had problems with her classmates & seniors due to her immature & emotional conversations, postings in social media networks
2. Ms A Sravani and her parents requested Mr.YNV Santosh Kumar to take home tuition for engineering mechanics subject and he went to tuition for 10 to 15 days in October 2018. We did not find any proofs of her complaint, however we found several phone calls on both sides.
3. As a part of the enquiry we talked with 1st year CSE-A Section students and they brought into our notice that few girls of CSE-B Section have some issues with Mr. YNV Santosh Kumar Then we called B section girl students and enquired, one of those girls expressed that the misbehavior of Mr.YNV Santosh Kumar in the classroom itself. We are hereby attaching statement of the students Ms E Priyanka with whom he misbehaved and Ms S Madhuri who sits besides Ms E Priyanka. Mr.YNV Santosh Kumar used the same words with the students like "I love you" "I will marry you" "I will take care of you well" etc .It is told that he used to write the above words on student table (with chalk piece) and erased immediately several times.
4. Based on the statements given by girl students and his unconvincing explanation, the committee members came to a conclusion that there is behavioral problems with Mr.YNV Santosh Kumar with girl students which should be viewed seriously. Finally Mr.YNV Santhosh Kumar has not given satisfactory explanation for which the elegations raised by the students.

S-Sri Gowri
6/12/18
T. Lakshmi
7/12/18

D. Sathya
(Dr D. Haritha)

N. Indira
(Dr. N. Swides)

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Date: 06-12-2018

CIRCULAR

All the members of the Women Grievance Redressal Cell (WGRC) are informed to attend the meeting in the Seminar Hall at 10:30 AM on 07-12-2018.

Agenda:

- (i) Resolve the reported cases by taking appropriate actions.
- (ii) Review of previous meeting.
- (iii) Gauge the performance of WGRC in this academic year.

S.No	Name	Designation	Role	Signature
1.	Dr. M. Ekambaram Naidu	Principal	Chairman	<i>[Signature]</i>
2.	Dr.N.Sridevi	Assistant Professor, S&H	Coordinator	<i>N. Sridevi</i>
3.	Mrs. B. Asha Latha	Assistant Professor, CSE	Member	<i>B. Asha</i>
4.	Mrs. T. Maha Lakshmi	Assistant Professor, EEE	Member	<i>[Signature]</i>
5.	Mrs. N.V.K. Maha Lakshmi	Assistant Professor, ECE	Member	<i>Malini</i>
6.	15X41A0443	Student of IV CSE	Member	<i>Maneesh</i>
7.	18X41A0411	Student of S&H	Member	<i>G. Sri Sha</i>
8.	17X41A1213	Student of II IT	Member	<i>Tarun Behgani</i>
9.	16X45A0336	Student of IV MECH	Member	<i>P. Tanali</i>
10.	17X45A0116	Student of III CIVIL	Member	<i>N. Manasa</i>
11.	16X41A0208	Student of III EEE	Member	<i>Doga Srilekha</i>
12.	15X41A0449	Student of IV ECE	Member	<i>K. Priyanka</i>
13.	17X41E0057	Student of II MBA	Member	<i>V. Divyanjali</i>

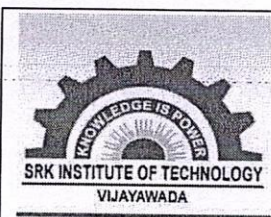
[Signature]
PRINCIPAL

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[Signature] S&H *[Signature]* ECE, EEE

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WOMEN GRIEVANCE REDRESSAL CELL

MINUTES OF THE MEETING

Date: 07-12-2018

On 7th of December at 10:30 AM Women Grievance Redressal Cell (WGRC) meeting was held at the Seminar Hall, to discuss the following points.

Agenda:

- (i) Previous meeting was reappraised.
- (ii) To discuss about any harassment cases reported and action against them.
- (iii) Awareness programs on Gender Equality and harassment were designed.
- (iv) Any other matters in presence of the following members.

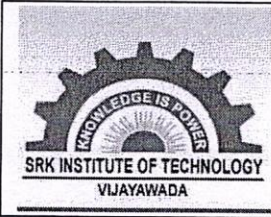
The following members were present at the meeting:

S.No	Name	Designation	Role	Signature
1.	Dr. M. Ekambaram Naidu	Principal	Chairman	
2.	Dr. N. Sridevi	Assistant Professor, S&H	Coordinator	
3.	Mrs. B. Asha Latha	Assistant Professor, CSE	Member	
4.	Mrs. T. Maha Lakshmi	Assistant Professor, EEE	Member	
5.	Mrs. N. V. K. Maha Lakshmi	Assistant Professor, ECE	Member	
6.	15X41A0443	Student of IV CSE	Member	
7.	18X41A0411	Student of S&H	Member	
8.	17X41A1213	Student of II IT	Member	
9.	16X45A0336	Student of IV MECH	Member	
10.	17X45A0116	Student of III CIVIL	Member	
11.	16X41A0208	Student of III EEE	Member	
12.	15X41A0449	Student of IV ECE	Member	
13.	17X41E0057	Student of II MBA	Member	

Minutes of the Meeting:

The principal welcomed all the committee members for the meeting.

1. To read and confirm the minutes of the previous meeting of the Women Grievance Redressal Cell held on 2nd November 2018. The members unanimously confirmed the minutes.



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2. Regarding matters relating to complaint raised by Parent of a student on 27/11/2018, committee discussed about the issue, constituted an enquiry committee on 28/11/2018 and took action on 06/12/2018.

The meeting was concluded with the vote of thanks by the Coordinator.

N. Sridhar

COORDINATOR

[Handwritten Signature]

PRINCIPAL

PRINCIPAL

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[Handwritten Signature]

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Date: 03-01-2019

CIRCULAR

All the members of the Women Grievance Redressal Cell (WGRC) are informed to attend the meeting in the Seminar Hall at 02:30 PM on 04-01-2019.

Agenda:

- (i) Review the progress of WGRC.
- (ii) Assess the performance of WGRC.
- (iii) Take the disciplinary actions against reported cases.

S.No	Name	Designation	Role	Signature
1.	Dr. M. Ekambaram Naidu	Principal	Chairman	
2.	Dr.N.Sridevi	Assistant Professor, S&H	Coordinator	N. Sridevi
3.	Mrs. B. Asha Latha	Assistant Professor, CSE	Member	B. Asha Latha
4.	Mrs. T. Maha Lakshmi	Assistant Professor, EEE	Member	T. Maha Lakshmi
5.	Mrs. N.V.K. Maha Lakshmi	Assistant Professor, ECE	Member	N.V.K. Maha Lakshmi
6.	15X41A0443	Student of IV CSE	Member	maneesha
7.	18X41A0411	Student of S&H	Member	G. Sri Shya
8.	17X41A1213	Student of II IT	Member	P. Anuradha
9.	16X45A0336	Student of IV MECH	Member	P. Tanalini
10.	17X45A0116	Student of III CIVIL	Member	N. Manasa
11.	16X41A0208	Student of III EEE	Member	Durga Lakshmi
12.	15X41A0449	Student of IV ECE	Member	K. Priyanka
13.	17X41E0057	Student of II MBA	Member	V. Divyanjali

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CSE & MCA

MRA by CE

IT

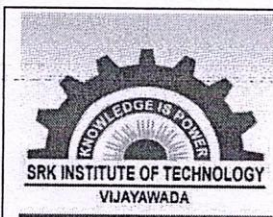
S&H

ME

ECE, EEE

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WOMEN GRIEVANCE REDRESSAL CELL

MINUTES OF THE MEETING

Date: 04-01-2019

Today on 4th of January from 02:30 PM onwards a meeting of "Women Grievance Redressal Cell (WGRC)" held at the Seminar Hall, the following points were discussed.

Agenda:

- (i) Review of previous meeting.
- (ii) To discuss about any harassment cases reported.
- (iii) Preparation of action plan for awareness programs on Gender Equality and harassment.

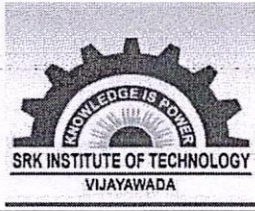
The following members were present at the meeting:

S.No	Name	Designation	Role	Signature
1.	Dr. M. Ekambaram Naidu	Principal	Chairman	
2.	Dr. N. Sridevi	Assistant Professor, S&H	Coordinator	
3.	Mrs. B. Asha Latha	Assistant Professor, CSE	Member	
4.	Mrs. T. Maha Lakshmi	Assistant Professor, EEE	Member	
5.	Mrs. N. V. K. Maha Lakshmi	Assistant Professor, ECE	Member	
6.	15X41A0443	Student of IV CSE	Member	
7.	18X41A0411	Student of S&H	Member	
8.	17X41A1213	Student of II IT	Member	
9.	16X45A0336	Student of IV MECH	Member	
10.	17X45A0116	Student of III CIVIL	Member	
11.	16X41A0208	Student of III EEE	Member	
12.	15X41A0449	Student of IV ECE	Member	
13.	17X41E0057	Student of II MBA	Member	

Minutes of the Meeting:

The principal welcomed all the committee members for the meeting.

1. To read and confirm the minutes of the previous meeting of the Women Grievance Redressal Cell held on 7th December 2018. The members unanimously confirmed the minutes.



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2. Regarding matters relating to complaint, the cell confirm that not a single complaint from the girl students and ladies staff has been received by the Committee, hence redressal is NIL.

As there was no other matter to discuss, the meeting was concluded with the vote of thanks by the Coordinator.

N. Indu

COORDINATOR

PRINCIPAL

**PRINCIPAL
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ENIKEPADU, VIJAYAWADA-521 108,**

**PRINCIPAL
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Date: 31-01-2019

CIRCULAR

All the members of the Women Grievance Redressal Cell (WGRC) are informed to attend the meeting in the Seminar Hall at 10:30 AM on 01-02-2019.

Agenda:

- (i) Recapitulate the previous meeting.
- (ii) Provide information about the procedure of reporting.
- (iii) Outline the performance of WGRC in this academic year.

S.No	Name	Designation	Role	Signature
1.	Dr. M. Ekambaram Naidu	Principal	Chairman	
2.	Dr.N.Sridevi	Assistant Professor, S&H	Coordinator	N. Sridevi
3.	Mrs. B. Asha Latha	Assistant Professor, CSE	Member	B. Asha Latha
4.	Mrs. T. Maha Lakshmi	Assistant Professor, EEE	Member	Maha Lakshmi
5.	Mrs. N.V.K. Maha Lakshmi	Assistant Professor, ECE	Member	Maha Lakshmi
6.	15X41A0443	Student of IV CSE	Member	maneesu
7.	18X41A0411	Student of S&H	Member	G. Srisisha
8.	17X41A1213	Student of II IT	Member	Fahim Begum
9.	16X45A0336	Student of IV MECH	Member	P. Tanaka
10.	17X45A0116	Student of III CIVIL	Member	N. Manasa
11.	16X41A0208	Student of III EEE	Member	Arundhati
12.	15X41A0449	Student of IV ECE	Member	K. Priyanka
13.	17X41E0057	Student of II MBA	Member	V. Divyanjali

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MBA

CSE & MCA

S&H

CE

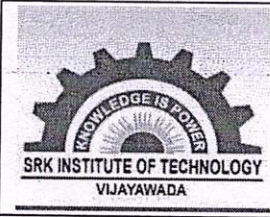
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WOMEN GRIEVANCE REDRESSAL CELL

MINUTES OF THE MEETING

Date: 01-02-2019

WGRC held a meeting on 1st of February from 10:30 AM onwards at the Seminar Hall, to discuss the following points.

Agenda:

- (i) To review the previous meeting.
- (ii) To converse about any harassment cases reported.
- (iii) Preparation of action plan for awareness programs on Gender Equality and harassment.
- (iv) To discuss other matters related to women in presence of the following members.

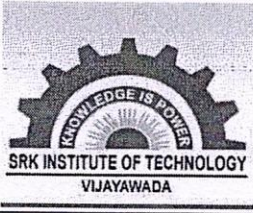
The following members were present at the meeting:

S.No	Name	Designation	Role	Signature
1.	Dr. M. Ekambaram Naidu	Principal	Chairman	<i>[Signature]</i>
2.	Dr. N. Sridevi	Assistant Professor, S&H	Coordinator	<i>N. Sridevi</i>
3.	Mrs. B. Asha Latha	Assistant Professor, CSE	Member	<i>B. Asha Latha</i>
4.	Mrs. T. Maha Lakshmi	Assistant Professor, EEE	Member	<i>T. Maha Lakshmi</i>
5.	Mrs. N. V. K. Maha Lakshmi	Assistant Professor, ECE	Member	<i>N. V. K. Maha Lakshmi</i>
6.	15X41A0443	Student of IV CSE	Member	<i>[Signature]</i>
7.	18X41A0411	Student of S&H	Member	<i>G. Sriisha</i>
8.	17X41A1213	Student of II IT	Member	<i>Farheen Begum</i>
9.	16X45A0336	Student of IV MECH	Member	<i>P. Janaki</i>
10.	17X45A0116	Student of III CIVIL	Member	<i>N. Manasa</i>
11.	16X41A0208	Student of III EEE	Member	<i>[Signature]</i>
12.	15X41A0449	Student of IV ECE	Member	<i>K. Priyanka</i>
13.	17X41E0057	Student of II MBA	Member	<i>J. Priyanka</i>

Minutes of the Meeting:

The principal welcomed all the committee members for the meeting.

1. Previous meeting minutes were unanimously confirmed by all the members.



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2. There were zero complaints in the Regarding matters relating to complaint, the cell confirm that not a single complaint from the girl students and ladies staff has been received by the Committee, hence redressal is NIL.

As there was no other matter to discuss, the meeting was concluded with the vote of thanks by the Coordinator.

N. Sridhar

COORDINATOR

[Handwritten Signature]

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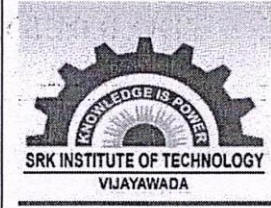
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Date: 28-02-2019

CIRCULAR

All the members of the Women Grievance Redressal Cell (WGRC) are informed to attend the meeting in the Seminar Hall at 02:30 PM on 01-03-2019.

Agenda:

- (i) Re-examine the outcomes of previous meeting.
- (ii) Take adequate measures for reported harassment cases.
- (iii) Discuss the attainment of WGRC in this academic year.

S.No	Name	Designation	Role	Signature
1.	Dr. M. Ekambaram Naidu	Principal	Chairman	
2.	Dr. N. Sri devi	Assistant Professor, S&H	Coordinator	
3.	Mrs. B. Asha Latha	Assistant Professor, CSE	Member	
4.	Mrs. T. Maha Lakshmi	Assistant Professor, EEE	Member	
5.	Mrs. N.V.K. Maha Lakshmi	Assistant Professor, ECE	Member	
6.	15X41A0443	Student of IV CSE	Member	
7.	18X41A0411	Student of S&H	Member	
8.	17X41A1213	Student of II IT	Member	
9.	16X45A0336	Student of IV MECH	Member	
10.	17X45A0116	Student of III CIVIL	Member	
11.	16X41A0208	Student of III EEE	Member	
12.	15X41A0449	Student of IV ECE	Member	
13.	17X41E0057	Student of II MBA	Member	

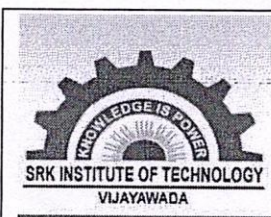
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WOMEN GRIEVANCE REDRESSAL CELL

MINUTES OF THE MEETING

Date: 01-03-2019

Today on 1st of March from 02:30 PM onwards a meeting of "Women Grievance Redressal Cell (WGRC)" held at the Seminar Hall, the following points were discussed.

Agenda:

- To review the previous meeting.
- To demonstrate regarding any harassment cases reported.
- Preparation of action plan for awareness programs on Gender Equality and harassment.
- Regarding any other matters pertaining to women issues in the college in presence of the Women Grievance Redressal Cell members.

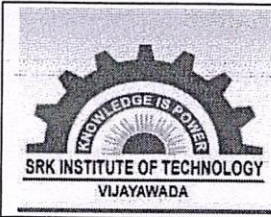
The following members were present at the meeting:

S.No	Name	Designation	Role	Signature
1.	Dr. M. Ekambaram Naidu	Principal	Chairman	
2.	Dr. N. Sridevi	Assistant Professor, S&H	Coordinator	
3.	Mrs. B. Asha Latha	Assistant Professor, CSE	Member	
4.	Mrs. T. Maha Lakshmi	Assistant Professor, EEE	Member	
5.	Mrs. N. V. K. Maha Lakshmi	Assistant Professor, ECE	Member	
6.	15X41A0443	Student of IV CSE	Member	
7.	18X41A0411	Student of S&H	Member	
8.	17X41A1213	Student of II IT	Member	
9.	16X45A0336	Student of IV MECH	Member	
10.	17X45A0116	Student of III CIVIL	Member	
11.	16X41A0208	Student of III EEE	Member	
12.	15X41A0449	Student of IV ECE	Member	
13.	17X41E0057	Student of II MBA	Member	

Minutes of the Meeting:

The principal welcomed all the committee members for the meeting.

- To read and confirm the minutes of the previous meeting of the Women Grievance Redressal Cell held on 1st February 2019. The members unanimously confirmed the minutes.



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2. Regarding matters relating to complaint, the cell confirm that not a single complaint from the girl students and ladies staff has been received by the Committee, hence redressal is NIL.

As there was no other matter to discuss, the meeting was concluded with the vote of thanks by the Coordinator.

N. Vidhi

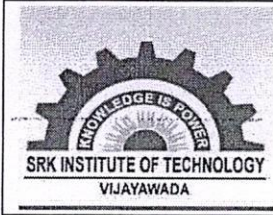
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WOMEN GRIEVANCE REDRESSAL CELL

Academic year: 2019-20

Date: 29-08-2019

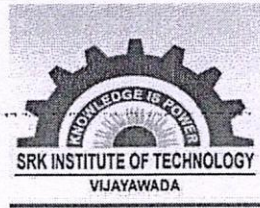
The college management has decided to constitute the “Women Grievance Redressal Cell (WGRC)” to empower and maintain safety and security to the women employees/students. The following are the committee members have been formed for Women Grievance Redressal Cell in the college for the prevention of harassment of women and gender discrimination.

S.No	Name	Designation	Role
1.	Dr. M. Ekambaram Naidu	Principal	Chairman
2.	Dr. N. Sridevi	Assistant professor, S&H	Coordinator
3.	Mrs. B. Asha Latha	Assistant professor, CSE	Member
4.	Mrs. CH. Mallika Chowdary	Assistant professor, CE	Member
5.	Dr. B. Vanajakshi	Professor, ECE	Member
6.	17X41A0491	Student of III ECE	Member
7.	18X45A0314	Student of III MECH	Member
8.	18X45A0152	Student of III CE	Member
9.	18X41A0204	Student of II EEE	Member
10.	17X41A1219	Student of III IT	Member
11.	17X41A0599	Student of I CSE	Member
12.	18X41E0007	Student of II MBA	Member

Objective:

In compliance with the directions of the Supreme Court of India to have a special Harassment Committee against women as mandatory, the Women Grievance Redressal Cell also functions as Anti Sexual Harassment Committee.

- The Cell will deal with the cases / complaints of harassment and any other type of harassment of the female students, teaching and non-teaching women staff of the college.
- The Cell shall process all the individual complaints and take immediate suitable action.
- Ensures the fair and timely redressal of harassment complaints and also any complaints related to ladies staff /female students.



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Roles:

- To furnish the female students, faculty and staff members with knowledge of their legal rights.
- To safeguard the rights of female students, faculty and staff members.
- The provision of opportunities and programs for girls and women to be financially, mentally and emotionally empowered to promote their growth as individuals in their own right.
- To incorporate hygiene habits and ensure a healthy atmosphere in and around the college premises.
- To prevent harassment and to promote general well-being of female students, teaching and non-teaching women staff of SRK Institute of Technology.

Responsibilities:

- To receive any grievance/complaint from students/staff regarding harassment.
- To investigate the case based on the above mentioned complaints relating to harassment within 10 working days.
- To conduct a systematic inquiry on receiving any complaints from aggrieved students/staff and submit a detailed report to the undersigned for suitable action.

What is sexual harassment

Sexual harassment includes such unwelcome sexually determined behaviour (whether directly or by implication) as:

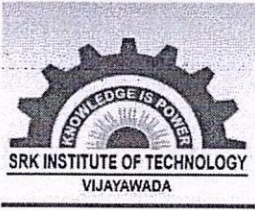
1. Physical contact and advances.
2. A demand or request for sexual favors.
3. Sexually colored remarks.
4. Showing pornography.
5. Any other unwelcome physical verbal or non-verbal conduct of sexual nature.

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Date: 05-09-2019

CIRCULAR

All the members of the "Women Grievance Redressal Cell (WGRC)" are informed to attend the meeting in the Seminar Hall at 10:30 AM on 06-09-2019.

Agenda:

- (i) Welcoming the members to the cell by the Committee Chairman.
- (ii) Creating Awareness of Supreme Court guidelines on Women Grievance Redressal Cell and in educational institutions by Coordinator.
- (iii) Allocating roles and responsibilities to the committee members.
- (iv) To disseminate knowledge about the existence of the committee in college.

S.No	Name	Designation	Role	Signature
1.	Dr. M. Ekambaram Naidu	Principal	Chairman	
2.	Dr. N. Sri devi	Assistant Professor, S&H	Coordinator	N. Sri devi
3.	Mrs. B. Asha Latha	Assistant Professor, CSE	Member	B. Asha Latha
4.	Mrs. CH. Mallika Chowdary	Assistant Professor, CE	Member	CH. Mallika
5.	Dr. B. Vanajakshi	Professor, ECE	Member	B. Vanajakshi
6.	17X41A0491	Student of III ECE	Member	M. Anusha
7.	18X45A0314	Student of III MECH	Member	D. Yamini
8.	18X45A0152	Student of III CE	Member	S. Sathika
9.	18X41A0204	Student of II EEE	Member	D. N. Bindu
10.	17X41A1219	Student of III IT	Member	K. Navya
11.	17X41A0599	Student of I CSE	Member	N. Navya
12.	18X41E0007	Student of II MBA	Member	B. Soujanya

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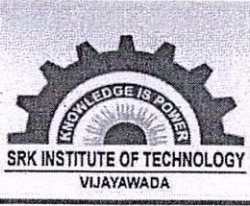
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WOMEN GRIEVANCE REDRESSAL CELL

MINUTES OF THE MEETING

Date: 06-09-2019

On 6th of September from 10:30 AM onwards a meeting of "Women Grievance Redressal Cell (WGRC)" held at the Seminar Hall, the following points were discussed.

Agenda:

- (i) The first meeting of the Women Grievance Redressal Cell.
- (ii) Confirmation / adoption of Supreme Court guidelines on Women Grievance Redressal Cell and harassment in educational institutions.
- (iii) Discuss roles and responsibilities of the committee.
- (iv) Measures to create awareness about the existence of the committee in college.

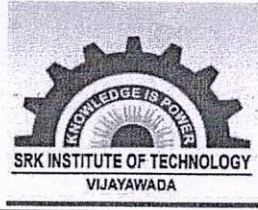
The following members were present at the meeting:

S.No	Name	Designation	Role	Signature
1.	Dr. M. Ekambaram Naidu	Principal	Chairman	
2.	Dr. N. Sri devi	Assistant Professor, S&H	Coordinator	
3.	Mrs. B. Asha Latha	Assistant Professor, CSE	Member	
4.	Mrs. CH. Mallika Chowdary	Assistant Professor, CE	Member	
5.	Dr. B. Vanajakshi	Professor, ECE	Member	
6.	17X41A0491	Student of III ECE	Member	
7.	18X45A0314	Student of III MECH	Member	
8.	18X45A0152	Student of III CE	Member	
9.	18X41A0204	Student of II EEE	Member	
10.	17X41A1219	Student of III IT	Member	
11.	17X41A0599	Student of I CSE	Member	
12.	18X41E0007	Student of II MBA	Member	

Minutes of the Meeting:

The first Meeting of the Women Grievance Redressal Cell of the college with its newly constituted members for the academic session 2019-2020 started at 10:30 AM under the Chairmanship of Dr. M. Ekambaram Naidu, Principal and Chairman.

1. Initially the Coordinator of the committee welcomed all the members for the meeting.
2. Discussed the roles and responsibilities of the committee.



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3. Principal discussed that to develop a proper guidelines and norms for a policy against harassment on the girl student in the college, and to develop principles and procedures for combating harassment.
4. Create awareness about the functionality of the cell in the college to the girl students / ladies staff.

As there was no matter to discuss, the meeting was concluded with the vote of thanks by the Coordinator

N. Indu

COORDINATOR

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Date: 03-10-2019

CIRCULAR

All the members of the Women Grievance Redressal Cell (WGRC) are informed to attend the meeting in the Seminar Hall at 02:30 PM on 04-10-2019.

Agenda:

- (i) Review the outcome of the previous meeting.
- (ii) Redressal of reported cases with suitable action.
- (iii) To review the performance of WGRC for the current academic year.

S.No	Name	Designation	Role	Signature
1.	Dr. M. Ekambaram Naidu	Principal	Chairman	<i>[Signature]</i>
2.	Dr. N. Sri devi	Assistant Professor, S&H	Coordinator	<i>[Signature]</i>
3.	Mrs. B. Asha Latha	Assistant Professor, CSE	Member	<i>[Signature]</i>
4.	Mrs. CH. Mallika Chowdary	Assistant Professor, CE	Member	<i>[Signature]</i>
5.	Dr. B. Vanajakshi	Professor, ECE	Member	<i>[Signature]</i>
6.	17X41A0491	Student of III ECE	Member	<i>[Signature]</i>
7.	18X45A0314	Student of III MECH	Member	<i>[Signature]</i>
8.	18X45A0152	Student of III CE	Member	<i>[Signature]</i>
9.	19X41A0581	Student of S&H	Member	<i>[Signature]</i>
10.	18X41A0204	Student of II EEE	Member	<i>[Signature]</i>
11.	17X41A1219	Student of III IT	Member	<i>[Signature]</i>
12.	17X41A0599	Student of I CSE	Member	<i>[Signature]</i>
13.	18X41E0007	Student of II MBA	Member	<i>[Signature]</i>

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WOMEN GRIEVANCE REDRESSAL CELL

MINUTES OF THE MEETING

Date: 04-10-2019

WGRC held a meeting on 4th of October from 02:30 PM onwards at the Seminar Hall, to discuss the following points.

Agenda:

- (i) To review the previous meeting.
- (ii) To talk about any harassment cases reported and action against them.
- (iii) Preparation of action plan for awareness programs on Gender Equality and harassment.
- (iv) Any other matters related to women in presence of the following members.

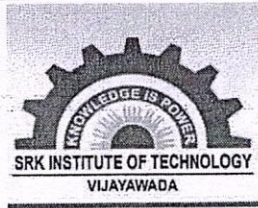
The following members were present at the meeting:

S.No	Name	Designation	Role	Signature
1.	Dr. M. Ekambaram Naidu	Principal	Chairman	<i>[Signature]</i>
2.	Dr. N. Sri devi	Assistant Professor, S&H	Coordinator	<i>[Signature]</i>
3.	Mrs. B. Asha Latha	Assistant Professor, CSE	Member	<i>[Signature]</i>
4.	Mrs. CH. Mallika Chowdary	Assistant Professor, CE	Member	<i>[Signature]</i>
5.	Dr. B. Vanajakshi	Professor, ECE	Member	<i>[Signature]</i>
6.	17X41A0491	Student of III ECE	Member	<i>[Signature]</i>
7.	18X45A0314	Student of III MECH	Member	<i>[Signature]</i>
8.	18X45A0152	Student of III CE	Member	<i>[Signature]</i>
9.	19X41A0581	Student of S&H	Member	<i>[Signature]</i>
10.	18X41A0204	Student of II EEE	Member	<i>[Signature]</i>
11.	17X41A1219	Student of III IT	Member	<i>[Signature]</i>
12.	17X41A0599	Student of I CSE	Member	<i>[Signature]</i>
13.	18X41E0007	Student of II MBA	Member	<i>[Signature]</i>

Minutes of the Meeting:

The principal welcomed all the committee members for the meeting.

1. To review the previous meeting minutes held on 6th of September.



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2. WGRC confirmed that there are no complaints from the girl students and ladies staff, hence redressal is NIL.

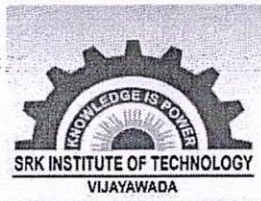
As there was no other matter to discuss, the meeting was concluded with the vote of thanks by the Coordinator.

N. Indu
COORDINATOR

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Date: 31-10-2019

CIRCULAR

All the members of the Women Grievance Redressal Cell (WGRC) are informed to attend the meeting in the Seminar Hall at 02:00 PM on 01-11-2019.

Agenda:

- (i) Review the progress of WGRC.
- (ii) Take disciplinary actions against reported cases.

S.No	Name	Designation	Role	Signature
1.	Dr. M. Ekambaram Naidu	Principal	Chairman	<i>[Signature]</i>
2.	Dr. N. Sri devi	Assistant Professor, S&H	Coordinator	<i>N. Sri devi</i>
3.	Mrs. B. Asha Latha	Assistant Professor, CSE	Member	<i>B. Asha Latha</i>
4.	Mrs. CH. Mallika Chowdary	Assistant Professor, CE	Member	<i>ew</i>
5.	Dr. B. Vanajakshi	Professor, ECE	Member	<i>[Signature]</i>
6.	17X41A0491	Student of III ECE	Member	<i>M. Anusha</i>
7.	18X45A0314	Student of III MECH	Member	<i>D. Yamini</i>
8.	18X45A0152	Student of III CE	Member	<i>S. Sadhika</i>
9.	19X41A0581	Student of S&H	Member	<i>K. Divya</i>
10.	18X41A0204	Student of II EEE	Member	<i>D.N. Bindu</i>
11.	17X41A1219	Student of III IT	Member	<i>K. Navya</i>
12.	17X41A0599	Student of I CSE	Member	<i>N. Navya</i>
13.	18X41E0007	Student of II MBA	Member	<i>B. Sowjanya</i>

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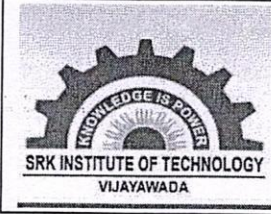
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WOMEN GRIEVANCE REDRESSAL CELL

MINUTES OF THE MEETING

Date: 01-11-2019

On 1st of November from 02:00 PM onwards a meeting of "Women Grievance Redressal Cell (WGRC)" held at the Seminar Hall, to discuss the following points.

Agenda:

- (i) Review of previous meeting.
- (ii) To discuss about any harassment cases reported and action against them.
- (iii) Preparation of action plan for awareness programs on Gender Equality and harassment.
- (iv) Any other matters in presence of the following members.

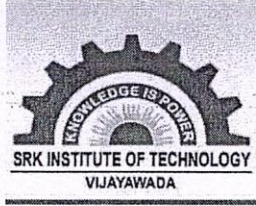
The following members were present at the meeting:

S.No	Name	Designation	Role	Signature
1.	Dr. M. Ekambaram Naidu	Principal	Chairman	
2.	Dr. N. Sri devi	Assistant Professor, S&H	Coordinator	
3.	Mrs. B. Asha Latha	Assistant Professor, CSE	Member	
4.	Mrs. CH. Mallika Chowdary	Assistant Professor, CE	Member	
5.	Dr. B. Vanajakshi	Professor, ECE	Member	
6.	17X41A0491	Student of III ECE	Member	
7.	18X45A0314	Student of III MECH	Member	
8.	18X45A0152	Student of III CE	Member	
9.	19X41A0581	Student of S&H	Member	
10.	18X41A0204	Student of II EEE	Member	
11.	17X41A1219	Student of III IT	Member	
12.	17X41A0599	Student of I CSE	Member	
13.	18X41E0007	Student of II MBA	Member	

Minutes of the Meeting:

The principal welcomed all the committee members for the meeting.

1. To read and confirm the minutes of the previous meeting of the Women Grievance Redressal Cell held on 4th October 2019. The members unanimously confirmed the minutes.



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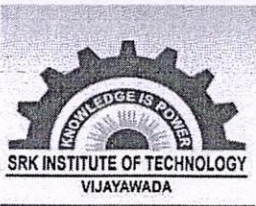
2. Regarding matters relating to complaint, the cell confirmed there is no complaints from the girl students and ladies staff has been received by the Committee, hence redressal is NIL.

As there was no other matter to discuss, the meeting was concluded with the vote of thanks by the Coordinator.

N. Indu
COORDINATOR

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Date: 05-12-2019

CIRCULAR

All the members of the Women Grievance Redressal Cell (WGRC) are informed to attend the meeting in the Seminar Hall at 10:30 AM on 06-12-2019.

Agenda:

- (i) Analyse the progress and performance of WGRC.
- (ii) Appraise the performance of WGRC in this academic year.

S.No	Name	Designation	Role	Signature
1.	Dr. M. Ekambaram Naidu	Principal	Chairman	
2.	Dr. N. Sri devi	Assistant Professor, S&H	Coordinator	
3.	Mrs. B. Asha Latha	Assistant Professor, CSE	Member	
4.	Mrs. CH. Mallika Chowdary	Assistant Professor, CE	Member	
5.	Dr. B. Vanajakshi	Professor, ECE	Member	
6.	17X41A0491	Student of III ECE	Member	
7.	18X45A0314	Student of III MECH	Member	
8.	18X45A0152	Student of III CE	Member	
9.	19X41A0581	Student of S&H	Member	
10.	18X41A0204	Student of II EEE	Member	
11.	17X41A1219	Student of III IT	Member	
12.	17X41A0599	Student of I CSE	Member	
13.	18X41E0007	Student of II MBA	Member	

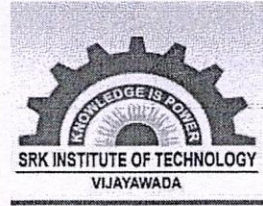
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WOMEN GRIEVANCE REDRESSAL CELL

MINUTES OF THE MEETING

Date: 06-12-2019

A meeting of "Women Grievance Redressal Cell (WGRC)" was held at the Seminar Hall on 6th of December from 10:30 AM onwards to discuss the following points.

Agenda:

- (i) To assess about the previous meeting.
- (ii) Confer about any harassment cases reported and to plan action against the involved cases.
- (iii) Preparation of action plan for awareness programs on Gender Equality and harassment.
- (iv) Any other matters in presence of the following members.

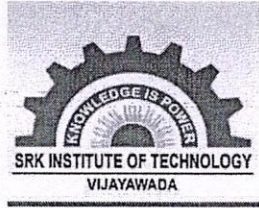
The following members were present at the meeting:

S.No	Name	Designation	Role	Signature
1.	Dr. M. Ekambaram Naidu	Principal	Chairman	<i>[Signature]</i>
2.	Dr. N. Sri devi	Assistant Professor, S&H	Coordinator	<i>N. Sri devi</i>
3.	Mrs. B. Asha Latha	Assistant Professor, CSE	Member	<i>B. Asha Latha</i>
4.	Mrs. CH. Mallika Chowdary	Assistant Professor, CE	Member	<i>CH. Mallika</i>
5.	Dr. B. Vanajakshi	Professor, ECE	Member	<i>[Signature]</i>
6.	17X41A0491	Student of III ECE	Member	<i>M. Anu</i>
7.	18X45A0314	Student of III MECH	Member	<i>D. Yamini</i>
8.	18X45A0152	Student of III CE	Member	<i>S. Sathika</i>
9.	19X41A0581	Student of S&H	Member	<i>K. Divya</i>
10.	18X41A0204	Student of II EEE	Member	<i>D. N. Srinu</i>
11.	17X41A1219	Student of III IT	Member	<i>K. Navya</i>
12.	17X41A0599	Student of I CSE	Member	<i>N. Kalpana</i>
13.	18X41E0007	Student of II MBA	Member	<i>B. Sowjanya</i>

Minutes of the Meeting:

The principal welcomed all the committee members for the meeting.

1. To interpret and authenticate the previous meeting minutes of the WGRC held on 1st November 2019. It was unanimously confirmed the minutes by the members.



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2. As there were no complaints from girl students and ladies staff relating to regarding matters by the committee, hence redressal is NIL.

As there were no other matters to discuss, the meeting was concluded with the vote of thanks by the Coordinator.

N. Indu
COORDINATOR

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Date: 06-02-2020

CIRCULAR

All the members of the Women Grievance Redressal Cell (WGRC) are informed to attend the meeting in the Seminar Hall at 02:30 PM on 07-02-2020.

Agenda:

- (i) Review the progress of WGRC.
- (ii) Assess the performance of WGRC.
- (iii) Take the disciplinary actions against reported cases.

S.No	Name	Designation	Role	Signature
1.	Dr. M. Ekambaram Naidu	Principal	Chairman	<i>[Signature]</i>
2.	Dr. N. Sri devi	Assistant Professor, S&H	Coordinator	<i>N. Sri devi</i>
3.	Dr. B. Asha Latha	Associate Professor, CSE	Member	<i>B. Asha Latha</i>
4.	Mrs. CH. Mallika Chowdary	Assistant Professor, CE	Member	<i>[Signature]</i>
5.	Dr. B. Vanajakshi	Professor, ECE	Member	<i>[Signature]</i>
6.	17X41A0491	Student of III ECE	Member	<i>M. Anusha</i>
7.	18X45A0314	Student of III MECH	Member	<i>D. Yamini</i>
8.	18X45A0152	Student of III CE	Member	<i>S. Sadhika</i>
9.	19X41A0581	Student of S&H	Member	<i>K. Divya</i>
10.	18X41A0204	Student of II EEE	Member	<i>D. N. Rindu</i>
11.	17X41A1219	Student of III IT	Member	<i>K. Nanya</i>
12.	17X41A0599	Student of I CSE	Member	<i>N. Kalyani</i>
13.	18X41E0007	Student of II MBA	Member	<i>B. Sowjanya</i>

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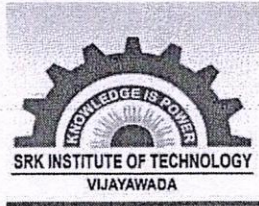
All HODs

[Signatures of HODs]
 IT, MBA, CE, S&H, ECE, EEE, ME

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WOMEN GRIEVANCE REDRESSAL CELL

MINUTES OF THE MEETING

Date: 07-02-2020

Today on 7th of February from 02:30 PM onwards a meeting of "Women Grievance Redressal Cell (WGRC)" held at the Seminar Hall, the following points were discussed.

Agenda:

- (i) Assessing the previous meeting minutes.
- (ii) To take into consideration about any harassment cases outlined and the action against them.
- (iii) Any other matters in presence of the following members.

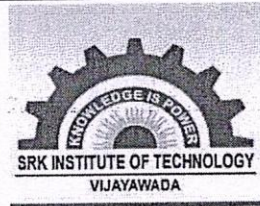
The following members were present at the meeting:

S.No	Name	Designation	Role	Signature
1.	Dr. M. Ekambaram Naidu	Principal	Chairman	
2.	Dr. N. Sri devi	Assistant Professor, S&H	Coordinator	
3.	Dr. B. Asha Latha	Associate Professor, CSE	Member	
4.	Mrs. CH. Mallika Chowdary	Assistant Professor, CE	Member	
5.	Dr. B. Vanajakshi	Professor, ECE	Member	
6.	17X41A0491	Student of III ECE	Member	
7.	18X45A0314	Student of III MECH	Member	
8.	18X45A0152	Student of III CE	Member	
9.	19X41A0581	Student of S&H	Member	
10.	18X41A0204	Student of II EEE	Member	
11.	17X41A1219	Student of III IT	Member	
12.	17X41A0599	Student of I CSE	Member	
13.	18X41E0007	Student of II MBA	Member	

Minutes of the Meeting:

The principal welcomed all the committee members for the meeting.

1. To conclude regarding the minutes of the previous meeting of WGRC held on 6th December 2019. All the members unanimously accepted and confirmed the minutes.



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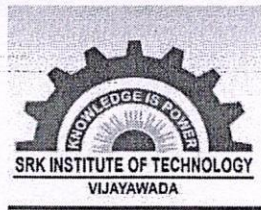
2. WGRC confirmed that there are no complaints from the girl students and ladies staff, hence redressal is NIL.

As there was no other matter to discuss, the meeting was concluded with the vote of thanks by the Coordinator.

N. Indu
COORDINATOR

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Date: 05-03-2020

CIRCULAR

All the members of the Women Grievance Redressal Cell (WGRC) are informed to attend the meeting in the Seminar Hall at 02:00 PM on 06-03-2020.

Agenda:

- (i) Re-examine the outcomes of previous meeting.
- (ii) Take adequate measures for reported harassment cases.
- (iii) Discuss the attainment of WGRC in this academic year.

S.No	Name	Designation	Role	Signature
1.	Dr. M. Ekambaram Naidu	Principal	Chairman	
2.	Dr. N. Sri devi	Assistant Professor, S&H	Coordinator	
3.	Dr. B. Asha Latha	Associate Professor, CSE	Member	
4.	Mrs. CH. Mallika Chowdary	Assistant Professor, CE	Member	
5.	Dr. B. Vanajakshi	Professor, ECE	Member	
6.	17X41A0491	Student of III ECE	Member	
7.	18X45A0314	Student of III MECH	Member	
8.	18X45A0152	Student of III CE	Member	
9.	19X41A0581	Student of S&H	Member	
10.	18X41A0204	Student of II EEE	Member	
11.	17X41A1219	Student of III IT	Member	
12.	17X41A0599	Student of I CSE	Member	
13.	18X41E0007	Student of II MBA	Member	

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WOMEN GRIEVANCE REDRESSAL CELL

MINUTES OF THE MEETING

Date: 06-03-2020

On 6th of March from 02:00 PM onwards a meeting of "Women Grievance Redressal Cell (WGRC)" held at the Seminar Hall, the following points were discussed.

Agenda:

- (i) Assessing the previous meeting minutes.
- (ii) To discuss about any harassment cases reported and action against them.
- (iii) Composing of action plan for creating awareness program on Gender Equality and harassment.
- (iv) To discuss any other issues relating to grievances in the presence of the following members.

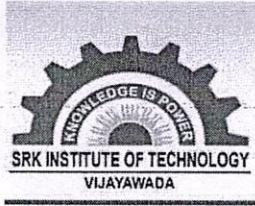
The following members were present at the meeting:

S.No	Name	Designation	Role	Signature
1.	Dr. M. Ekambaram Naidu	Principal	Chairman	
2.	Dr. N. Sri devi	Assistant Professor, S&H	Coordinator	
3.	Dr. B. Asha Latha	Associate Professor, CSE	Member	
4.	Mrs. CH. Mallika Chowdary	Assistant Professor, CE	Member	
5.	Dr. B. Vanajakshi	Professor, ECE	Member	
6.	17X41A0491	Student of III ECE	Member	
7.	18X45A0314	Student of III MECH	Member	
8.	18X45A0152	Student of III CE	Member	
9.	19X41A0581	Student of S&H	Member	
10.	18X41A0204	Student of II EEE	Member	
11.	17X41A1219	Student of III IT	Member	
12.	17X41A0599	Student of I CSE	Member	
13.	18X41E0007	Student of II MBA	Member	

Minutes of the Meeting:

The principal welcomed all the committee members for the meeting.

1. To look through & confirm the minutes of the previous meeting of WGRC held on 7th February 2020.



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2. Regarding matters relating to complaint, the cell confirm that not a single complaint from the girl students and ladies staff has been received by the Committee, hence redressal is NIL.

As there was no other matter to discuss, the meeting was concluded with the vote of thanks by the Coordinator.

N. Indu

COORDINATOR

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