



SRK INSTITUTE OF TECHNOLOGY
Enikepadu, Vijayawada 521108
Approved by AICTE, Affiliated to JNTUK, Kakinada
(ISO 9001:2015 Certified Institution)

REF No: SRKIT/IQAC/2020-21/CIR-00

Date: 2.11.2020

CIRCULAR

An Internal Quality Assurance Cell (IQAC) under the leadership of Dr. S. Sri Gowri, Professor ECE Dept has been established in the institution. The IQAC is meant for planning, guiding and monitoring **Quality Assurance (QA)** and **Quality Enhancement (QE)** activities of the colleges.

The IQAC comprises of the following members:

S No	Name	Designation	Designation
1	Dr. M. Ekambaram Naidu	Principal	Chair Person
2	Dr. S. Sri Gowri	Professor & HOD(ECE,EEF)	Coordinator
3	Sri. B. S. Sri Krishna	Secretary	Management
4	Dr. D. Hariha	Professor&HOD(CSE,MCA)	Member
5	Dr. A Padmaja	Professor, HOD(S&H)	Member
6	Dr. T. Satyanarayana	Professor HOD(CE)	Member
7	Mr. A. Starly Kumar	Professor HOD(ME)	Member
8	Mr. M. Ram Bhupal	Assistant Professor & HOD (IT)	Member
9	Mr. N. Subramanyam	Professor & HOD (MBA)	Member
10	Mr D.V. Subba Rao	In-charge of Examinations	Member
11	Mr. A. Siva Nageswara Rao	Placement Officer	Member
12	Mr. B. Naveen	NSS Officer	Member
13	Mr. Ch.Sarat	PD Incharge	Member
14	Mr. B.Pratap	Administration Officer	Member
15	Mr. K.Ashok	Accounts department	Member
16	Mr.S.KrishnaRao	CEO of InfoParkSoftware Technologies	Industry
17	Ms.H.Mahitha	Student (17X41A0449)	Member
18	Mr.K.Vamsi	Alumni (12X41A0583)	Member
19	Mr.Boyapati Ramakrishna	Parent	Member

PRINCIPAL
SRK Institute of Technology
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The IQAC shall be responsible for the following:

- (a) To enhance the quality of teaching and make the institute one of the best engineering college.
- (b) To encourage students and faculty for various research projects.
- (c) To provide necessary support to the faculty members for their research projects.
- (d) To coordinate and collaborate with the other external agencies for various academic and institutional development.

PRINCIPAL

Copy to:

Hon'ble Chairman

IQAC Coordinator

All HoDS

S. Krishna Rao

Individual Committee Members

PRINCIPAL

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REF No: SRKIT/IQAC/2020-21/CIR-01

Date: 4.11.2020

CIRCULAR

All the IQAC members are hereby informed that the meeting of IQAC is scheduled on 05.11.2020 at 12.00 P.M at Principal's chamber to discuss on the following agenda points:

AGENDA:

- 1. To review and confirm the previous minutes of meeting
- 2. To discuss on the measures to be taken for the covid pandemic
- 3. Mentor allotment.
- 4. To discuss on biogas plant.
- 5. To discuss about Code of Conduct.
- 6. To discuss on hostel facilities, canteen, transportation.
- 7. To discuss on online Workshops, FDPs, Webinars and Conferences to be conducted and attended by faculty.
- 8. To discuss on ISO audit.
- 9. To discuss about academic results.

All members of IQAC are requested to attend the meeting.

S. Sri Gowri
CO-ORDINATOR

TO,

All Members of IQAC

Copy to:
Hon'ble Chairman
Principal.

S. Sankar
CSE/MCA

S. Sankar

S. Krishna

S. Sankar
MAA
IT

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REF No: SRKIT/IQAC/2020-21/MOM-01

Date: 09.11.2020

Minutes of Meeting

The IQAC meeting was held on 05.11.2020 at 12.00 P.M at Principal's chamber. Following members were present during the meeting:

S N o	Name	Designation	Designation	Signature
1	Dr. M. Ekambaram Naidu	Principal	Chair Person	[Signature]
2	Dr. S. Sri Gowri	Professor & HODECE,EEF)	Coordinator	S. Sri Gowri
3	Sri. B. S. Sri Krishna	Secretary	Management	[Signature]
4	Dr. D. Haritha	Professor&HOD(CSE,MCA)	Member	[Signature]
5	Dr. A Padmaja	Professor HOD(S&I)	Member	[Signature]
6	Dr. T. Satyanarayana	Professor HOD(CE)	Member	[Signature]
7	Mr. A. Stanly Kumar	Professor HOD(ME)	Member	[Signature]
8	Mr. M. Ram Bhupal	Assistant Professor & HOD (IT)	Member	[Signature]
9	Mr. N. Subramanyam	Professor & HOD (MBA)	Member	[Signature]
10	Mr. D.V. Subba Rao	In-charge of Examinations	Member	[Signature]
11	Mr. A. Siva Nageswara Rao	Placement Officer	Member	[Signature]
12	Mr. B. Naveen	NSS Officer	Member	[Signature]
13	Mr. Ch.Sarat	PD Incharge	Member	[Signature]
14	Mr. B.Pratap	Administration Officer	Member	[Signature]
15	Mr.K.Ashok	Accounts	Member	[Signature]
16	Mr.S.KrishnaRao	CEO of InfoParkSoftware Technologies	Industry	S. Krishna Rao
17	Ms.H.Mahitha	Student (17X41A0449)	Member	H.Mahitha
18	Mr.K.Vamsi	Alumni (12X41A0583)	Member	K.Vamsi
19	Mr.Boyapati Ramakrishna	Parent	Member	[Signature]

Resolutions:

- > The previous minutes of meeting were unanimously approved and filed.
- > During the meeting it was reviewed by the committee members about the initiatives taken by the college to handle the pandemic situation, like social distancing, provision of sanitizers, availability of masks, the preparedness of post lockdown period of students and faculty.
- > It was decided to allot a mentor for each 20 students to monitor their holistic performance.
- > During the meeting the IQAC coordinator suggested for the establishment of biogas plant.

[Signature]
PRINCIPAL



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- During the meeting the chairperson asked to review the Code of Conduct for the college and asked to conduct awareness program on COC.
- During the meeting the cleanliness of hostel premises and canteen were discussed. And took the report from the corresponding officer.
- During the meeting the committee members discussed on certificate programs.
- All the HODs are instructed to take initiation for conduction of FDPs. During the meeting all the committee members discussed and finalized a few FDPs.
- During the meeting the chairperson and coordinator requested all the HOD's to ensure that the files are up to the mark to undergo for the ISO audit.
- During the meeting the results were analyzed by the committee members. Chairperson requested all the HODs to take the necessary actions to increase the results.

The meeting ended with the vote of thanks proposed by Dr. S. Sri Gowri, the IQAC Coordinator.

The Minutes are issued with the approval of the Chairperson.

S. Sri Gowri
CO-ORDINATOR

[Handwritten Signature]
PRINCIPAL

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REF No: SRKIT/IQAC/2020-21/CIR-02

Date: 03.03.2021

CIRCULAR

All the IQAC members are hereby informed that the meeting of IQAC is scheduled on 06.03.2021 at 2.00 P.M at Principal's chamber to discuss on the following agenda points:

AGENDA:

1. To review and confirm the previous minutes of meeting .
2. Review of work on various criteria as per the manual and standard operation procedure (SOP).
3. To discuss on green audit.
4. About the website updation for information to stakeholders.

All members of IQAC are requested to attend the meeting.

S. Sri Gowri
CO-ORDINATOR

TO,

All Members of IQAC

[Handwritten signatures and initials of IQAC members]
D. Sankar CBZ/MCA S. Krishna A. Srinivas J. Srinivas P. Srinivas S. Srinivas
B. Ravi M. Ravi N. Ravi P. Ravi Q. Ravi R. Ravi

Copy to:
Hon'ble Chairman
Principal.

[Handwritten signature of Principal]
PRINCIPAL
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REF No: SRKIT/IQAC/2020-21/MOM-02

Date: 12.03.2021

Minutes of Meeting

The IQAC meeting was held on 06.03.2021 2.00 P.M at Principal's chamber. Following members were present during the meeting:

S No	Name	Designation	Designation	Signature
1	Dr. M. Ekambaram Naidu	Principal	Chair Person	
2	Dr. S. Sri Gowri	Professor & HOD(ECE,FEE)	Coordinator	
3	Sri. B. S. Sri Krishna	Secretary	Management	
4	Dr. D. Haritha	Professor & HOD(CSE,MCA)	Member	
5	Dr. A. Padmaja	Professor HOD(S&H)	Member	
6	Dr. T. Satyanarayana	Professor HOD(CE)	Member	
7	Mr. A. Stanly Kumar	Professor HOD(ME)	Member	
8	Mr. M. Ram Dhupal	Assistant Professor & HOD (IT)	Member	
9	Mr. N. Subramanyam	Professor & HOD (MBA)	Member	
10	Mr D.V. Subba Rao	In-charge of Examinations	Member	
11	Mr. A. Siva Nageswara Rao	Placement Officer	Member	
12	Mr. B. Naveen	NSS Officer	Member	
13	Mr. Ch. Sarat	PD Incharge	Member	
14	Mr. B. Pratap	Administration Officer	Member	
15	Mr. K. Ashok	Accounts dept.	Member	
16	Mr. S. Krishna Rao	CEO of InfoPark Software Technologies	Industry	
17	Ms. H. Mahitha	Student (17X41A0449)	Member	
18	Mr. K. Vamsi	Alumni (12X41A0583)	Member	
19	Mr. Doyapati Ramakrishna	Parent	Member	

Resolutions:

- The previous minutes of meeting were unanimously approved and filed.
- During the meeting the committee members reviewed criteria wise progression and suggested few modifications in their work. The chairperson said that the NAAC application has been submitted so, everyone should work focusively.
- The committee suggested to plan for the Green Audit.
- During the meeting chairperson instructed to update the website timely.

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The meeting ended with the vote of thanks proposed by Dr. S. Sri Gowri, the IQAC Coordinator.

The Minutes are issued with the approval of the Chairperson.

S. Sri Gowri
CO-ORDINATOR

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REF No: SRKIT/IQAC/2020-21/CIR-04

Date: 01.06.2021

CIRCULAR

All the IQAC members are hereby informed that the meeting of IQAC is scheduled on 02.06.2021 at 2.00 P.M at Principal's chamber to discuss on the following agenda points:

AGENDA:

1. To review and confirm the previous minutes of meeting .
2. To review the DVV work .
3. To discuss about peer team visit .
4. To discuss about the measures taken against covid second wave.
5. To review the course files.

All members of IQAC are requested to attend the meeting.

S. Sri Gouni
CO-ORDINATOR

TO,

All Members of IQAC

Copy to:

Hon'ble Chairman
Principal.

PRINCIPAL

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REF No: SRKIT/IQAC/2020-21/MOM-04

Date: 04.06.2021

Minutes of Meeting

The IQAC meeting was held on 02.06.2021 2.00 P.M at Principal's chamber. Following members were present during the meeting:

S No	Name	Designation	Designation	Signature
1	Dr. M. Ekambaram Naidu	Principal	Chair Person	
2	Dr. S. Sri Gowri	Professor & HOD(ECE,EEE)	Coordinator	S. Sri Gowri
3	Sri. B. S. Sri Krishna	Secretary	Management	
4	Dr. D. Haritha	Professor&HOD(CSE,MCA)	Member	
5	Dr. A Padmaja	Professor HOD(S&IT)	Member	
6	Dr. T. Satyannarayana	Professor HOD(CE)	Member	
7	Dr.P.Kishorekumar	Professor HOD(ME)	Member	
8	Mr. M. Ram Bhupal	Assistant Professor & HOD (IT)	Member	
9	Mr. N. Subramanyam	Professor & HOD (MBA)	Member	
10	Mr D.V. Subba Rao	In-charge of Examinations	Member	
11	Mr. A. Siva Nageswara Rao	Placement Officer	Member	
12	Mr. V. Naveen	NSS Officer	Member	
13	Mr. Ch.Sarat	PD Incharge	Member	
14	Mr. B.Pratap	Administration Officer	Member	
15	Mr. K.Ashok	Accounts dept.	Member	
16	Mr.S.KrishnaRao	CEO of InfoParkSoftware Technologies	Industry	
17	Ms.U.ArjunPrmAnand	Student (19X15A0359)	Member	
18	Mr.K.Vamsi	Alumni (12X41A0583)	Member	
19	Mrs.B.BalaUshaThulasi	Parent	Member	

Resolutions:

- The previous minutes of meeting were unanimously approved and filed.
- During the meeting the committee members reviewed criteria wise work and modified as per the DVV suggestions.
- During the meeting the committee members discussed on course files, suggested The modifications on calculation of attainment and also discussed the changes in R19,R20

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- regulations i.e.(75.25) as per the university curriculum.
- During the meeting chairperson instructed to update the website timely.

The meeting ended with the vote of thanks proposed by Dr. S. Sri Gowri the IQAC Coordinator.

The Minutes are issued with the approval of the Chairperson.

S. Sri Gowri
CO-ORDINATOR

[Handwritten Signature]
PRINCIPAL
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19/03/2021

AGENDA of the Governing body meeting, items to be discussed

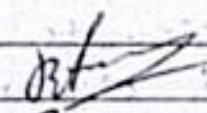
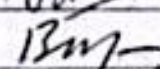
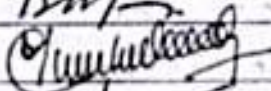

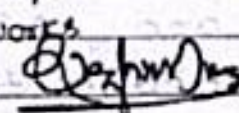
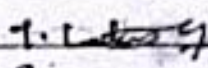

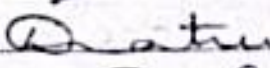
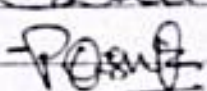
1. Final verification of Self Study Report
2. Submission of SSR to NAAC
3. Deputing the faculty to different Workshops/Seminars/Conferences
4. Conduction of different professional programs for students and faculty
5. Improvement of academic results
6. Ratification of the faulty by JNTUK
7. Conduction of awareness programs on online teaching methodology for Faculty
8. Online counselling of students
9. Encouraging the faculty to register for Ph D and publishing the research findings
10. Any other items with the permission of the chair person


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ENIKEPADU, VIJAYAWADA-521 102

20/3/2021

Minutes of the meeting of the Governing Body of SRK Institute of Technology, Enikepadu, Vijayawada, held on 29th March 2021 in the chairman's chamber.

Members present :

1. Sri B.S. Appa Rao chairman 
2. Sri B.S. Sri Krishna Secretary 
3. Dr. M. Ekambaram Naidu Principal 
4. Dr. D. Haritha Nominee JNTUK 
5. Sri T. Raghava prasad MD - Krishna Engg. works
Vijayawada 
6. Sri H. Sekhar principal, Govt. polytechnic
7. Dr. T. Satyanarayana professor, Civil Dept. 
8. Dr. S. Sri Gowri professor, ECE Dept. 
9. Dr. D. Haritha professor, CSE Dept. 
10. Dr. P. Kishore Kumar As professor, Mechanical Dept. 

The chairman initiated the proceedings of the meeting with a warm welcome to all the members present. He gave a brief presentation about the progress made by the institution in academic and other related activities. The members reviewed the resolutions taken in the previous Governing Body meeting before proceeding for the discussion of the

current agenda. The chairman requested all the members to participate in the discussion upon the agenda already circulated.

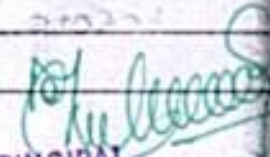
After the presentation by the chairman, the principal sought the permission of the chair to start the proceedings. In turn, the chairman, on finding the quorum of the meeting in order, granted permission to start the proceedings. Accordingly, the agenda for the meeting was taken up and after a good deal of discussion and deliberation on each item, the following resolutions were adopted.

Resolution 1: All the members were asked to give their approval in preparation of SSR.

Resolution 2: All the members agreed on submission of SSR to NAAC after final verification.

Resolution 3: All the members agreed on deputing the faculty to different workshops, seminars and conferences.

Resolution 4: It was resolved to conduct different professional programs for both students and faculty.


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Resolution 5: All the members agreed on working towards improvement of academic results.

Resolution 6: It was decided to complete ratification process for the non-ratified faculty and for upgrading the faculty positions by JNTUK.

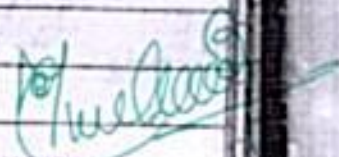
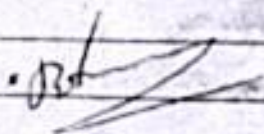
Resolution 7: It was resolved to conduct awareness programs on Online Teaching Methodology for faculty.

Resolution 8: All the members agreed on pursuing counselling of students in online mode due to the continuing pandemic situation.

Resolution 9: All the members agreed for encouraging the faculty to register for Ph.D and publish research findings.

Resolution 10: It was resolved to take necessary steps for strengthening Entrepreneurship Development Cell & Innovation and Research Centre. It is decided to prepare action taken report based on feedback of stakeholders on curriculum & Inform to University.

The meeting ended with a vote of thanks by the principal.





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Date: 02.06.2021

CIRCULAR

This is to inform all the students and staff members that the College Academic Committee has been reconstituted under the leadership of Dr.S.SriGowri, Professor and the Head, ECE department.

The CAC Members are as follows:

S No	Name	Designation	Designation
1	Dr. M. Ekambaram Naidu	Principal	Chair Person
2	Dr. S. Sri Gowri	Professor & HOD (ECE, EEE)	Coordinator
3	Sri. B. S. Sri Krishna	Secretary	Management
4	Dr. D. Haritha	Professor & HOD (CSE, MCA)	Member
5	Dr. A. Padmaja	Professor & HOD (S&H)	Member
6	Dr. T. Satyanarayana	Professor & HOD (CE)	Member
7	Dr.P.Kishorekumar	Professor & HOD (ME)	Member
8	Mr. M. Ram Bhupal	Asst. Professor & HOD (IT)	Member
9	Dr. N. Subramanyam	Professor & HOD (MBA)	Member
10	Mr. D.V. Subba Rao	In-charge of Examinations	Member
11	Mr. A. Siva Nageswara Rao	Placement Officer	Member
12	Mr. M. Satya Kanth	Librarian	Member
13	Mr. B.Naveen	NSS Program Officer	Member
14	Mr. B. Pratap	Administrative Officer	Member
15	Mr.K. Ashok	Accounts	Member
16	Mr. S. Krishna Rao	CEO of Info Park Software Technologies	Industry

The CAC responsibilities are as follows:

1. To prepare academic calendar taking the inputs of Department Academic Committee. The academic calendar is prepared by incorporating the schedule for training and certification programmes.
2. To ensure peaceful ambience of the campus by maintaining discipline in campus.
3. To encourage faculty members to enhance their skills by participating in faculty


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development programmes and/or research activities.

4. To prepare for accreditation process in academic year 2020-2021.


PRINCIPAL

Copy to:
Hon'ble Chairman
CAC Co-ordinator
All HoDs
Individual Committee Members


HRA


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3	Sri. B. S. Sri Krishna	Secretary	Management	B. S. Sri Krishna
4	Dr. D. Haritha	Professor & HOD (CSE, MCA)	Member	D. Haritha
5	Dr. A. Padmaja	Professor & HOD (S&H)	Member	A. Padmaja
6	Dr. T. Satyanarayana	Professor & HOD (CE)	Member	T. Satyanarayana
7	Dr. P. Kishorekumar	Professor & HOD (ME)	Member	P. Kishorekumar
8	Mr. M. Rambhupal	Asst. Professor & HOD (IT)	Member	M. Rambhupal
9	Dr. N. Subramanyam	Professor & HOD (MBA)	Member	N. Subramanyam
10	Mr. D.V. Subba Rao	In-charge of Examinations	Member	D.V. Subba Rao
11	Mr. A. Siva Nageswara Rao	Placement Officer	Member	A. Siva Nageswara Rao
12	Mr. M. Satya Kanth	Librarian	Member	M. Satya Kanth
13	Mr. B. Naveen	NSS Program Officer	Member	B. Naveen
14	Mr. B. Pratap	Administrative Officer	Member	B. Pratap
15	Mr. K. Ashok	Accounts	Member	K. Ashok
16	Mr. S. Krishna Rao	CEO of Info Park Software Technologies	Industry	S. Krishna Rao

[Signature]

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Date: 05.06.2021

CIRCULAR

The meeting of College Academic Committee (CAC) for the Academic Year 2020-21 is scheduled on 07.06.2021 at 2.00 P.M at Principal's chamber to discuss on the following points:

AGENDA:

- a. To record the acceptance of members of CAC.
- b. To discuss on faculty development programs that need to be organized.
- c. To identify the certificate programs.
- d. To review the Academic results.
- e. To discuss collaborative programs.
- f. Any points with the permission of the chair.

All members of CAC are requested to attend the meeting.

TO,
All Members of CAC
Copy to:
Hon'ble Chairman
Principal

C. Sri Gowri
CO-ORDINATOR

PRINCIPAL
SRK Institute of Technology
ENIKEPADU, VIJAYAWADA-521 108



SRK INSTITUTE OF TECHNOLOGY
Enikepada, Vijayawada 521108
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S No	Name	Designation	Designation	signature
1	Dr. M. Ekambaram Naidu	Principal	Chair Person	
2	Dr. S. Sri Gowri	Professor & HOD (ECE, EEE)	Coordinator	S. Sri Gowri
3	Sri. B. S. Sri Krishna	Secretary	Management	B.S. Sri Krishna
4	Dr. D. Haritha	Professor & HOD (CSE, MCA)	Member	D. Haritha
5	Dr. A. Padmaja	Professor & HOD (S&H)	Member	A. Padmaja
6	Dr. T. Satyanarayana	Professor & HOD (CE)	Member	T. Satyanarayana
7	Dr. P. Kishorekumar	Professor & HOD (ME)	Member	P. Kishorekumar
8	Mr. M. Ram Bhupal	Asst. Professor & HOD (IT)	Member	M. Ram Bhupal
9	Dr. N. Subramanyam	Professor & HOD (MBA)	Member	N. Subramanyam
10	Mr. D.V. Subba Rao	In-charge of Examinations	Member	D.V. Subba Rao
11	Mr. A. Siva Nageswara Rao	Placement Officer	Member	A. Siva Nageswara Rao
12	Mr. M. Satya Kanth	Librarian	Member	M. Satya Kanth
13	Mr. B. Naveen	NSS Program Officer	Member	B. Naveen
14	Mr. B. Pratap	Administrative Officer	Member	B. Pratap
15	Mr. K. Ashok	Accounts	Member	K. Ashok
16	Mr. S. Krishna Rao	CEO of Info Park Software Technologies	Industry	S. Krishna Rao

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SRK Institute of Technology
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Date: 08.06.2021

Minutes of Meeting

The CAC meeting was held on 07.06.2021 at 2.00 P.M at Principal's chamber. Following members were present during the meeting:

S No	Name	Designation	Designation	Signature
1	Dr. M. Ekambaram Naidu	Principal	Chair Person	
2	Dr. S. Sri Gowri	Professor & HOD (ECE, EEE)	Coordinator	S. Sri Gowri
3	Sri. B. S. Sri Krishna	Secretary	Management	B.S.S.K.
4	Dr. D. Haritha	Professor & HOD (CSE, MCA)	Member	D. Haritha
5	Dr. A. Padmaja	Professor & HOD (S&H)	Member	A. Padmaja
6	Dr. T. Satyanarayana	Professor & HOD (CE)	Member	T. Satyanarayana
7	Dr. P. Kishorekumar	Professor & HOD (ME)	Member	P. Kishorekumar
8	Mr. M. Ram Bhupal	Asst. Professor & HOD (IT)	Member	M. Ram Bhupal
9	Dr. N. Subramanyam	Professor & HOD (MBA)	Member	N. Subramanyam
10	Mr. D.V. Subba Rao	In-charge of Examinations	Member	D.V. Subba Rao
11	Mr. A. Siva Nageswara Rao	Placement Officer	Member	A. Siva Nageswara Rao
12	Mr. M. Satya Kanth	Librarian	Member	M. Satya Kanth
13	Mr. B. Naveen	NSS Program Officer	Member	B. Naveen
14	Mr. B. Pratap	Administrative Officer	Member	B. Pratap
15	Mr. K. Ashok	Accounts	Member	K. Ashok
16	Mr. S. Krishna Rao	CEO of Info Park Software Technologies	Industry	S. Krishna Rao

At the outset, the Chairperson welcomed all present and commenced the meeting.

Resolutions:

- During the meeting the CAC coordinator read minutes of earlier meetings and the minutes were reviewed and approved by the members.
- During the meeting all the committee members discussed on faculty Development Programs yet to be conducted.
- In order to make the student industry ready a few certificate programs, campus training programs were finalized.
- The committee members discussed on certificate programs and asked the HODs to

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- finalize the certificate programs that are required for student skill improvement.
- The Chair Person suggested to increase the number of collaborative programs for the benefit of the students.
 - The Committee members reviewed the results and suggested few directions for improvement in academic results.

The meeting ended with the vote of thanks proposed by Dr. S. Sri Gowri the CAC Coordinator.

The Minutes are issued with the approval of the Chairperson.

S. Sri Gowri
CO-ORDINATOR


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Date: 02.11.2020

CIRCULAR

This is to inform all the students and staff members that the College Academic Committee has been reconstituted under the leadership of Dr.S.SriGowri, Professor and the Head, ECE department.

The CAC Members are as follows:

S No	Name	Designation	Designation
1	Dr. M. Ekambaram Naidu	Principal	Chair Person
2	Dr. S. Sri Gowri	Professor & HOD (ECE, EEE)	Coordinator
3	Sri. B. S. Sri Krishna	Secretary	Management
4	Dr. D. Haritha	Professor & HOD (CSE, MCA)	Member
5	Dr. A. Padmaja	Professor & HOD (S&H)	Member
6	Dr. T. Satyanarayana	Professor & HOD (CE)	Member
7	Mr. A. Stanly Kumar	Asst. Professor & HOD (ME)	Member
8	Mr. M. Ram Bhupal	Asst. Professor & HOD (IT)	Member
9	Dr. N. Subramanyam	Professor & HOD (MBA)	Member
10	Mr. D.V. Subba Rao	In-charge of Examinations	Member
11	Mr. A. Siva Nageswara Rao	Placement Officer	Member
12	Mr. M. Satya Kanth	Librarian	Member
13	Mr. B.Naveen	NSS Program Officer	Member
14	Mr. B. Pratap	Administrative Officer	Member
15	Mr.K. Ashok	Accounts	Member
16	Mr. S. Krishna Rao	CEO of Info Park Software Technologies	Industry

The CAC responsibilities are as follows:

1. To prepare academic calendar taking the inputs of Department Academic Committee. The academic calendar is prepared by incorporating the schedule for training and certification programmes.
2. To ensure peaceful ambience of the campus by maintaining discipline in campus.
3. To encourage faculty members to enhance their skills by participating in faculty



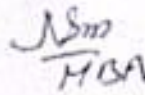
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development programmes and/or research activities.

4. To prepare for accreditation process in academic year 2020-2021.


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Copy to:
Hon'ble Chairman
CAC Co-ordinator
All HoDs
Individual Committee Members





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1	Dr. M. Ekambaram Naidu	Principal	Chair Person	<i>M. Ekambaram</i>
2	Dr. S. Sri Gowri	Professor & HOD (ECE, EEE)	Coordinator	<i>S. Sri Gowri</i>
3	Sri. B. S. Sri Krishna	Secretary	Management	<i>B. S. Sri Krishna</i>
4	Dr. D. Haritha	Professor & HOD (CSE, MCA)	Member	<i>D. Haritha</i>
5	Dr. A. Padmaja	Professor & HOD (S&H)	Member	<i>A. Padmaja</i>
6	Dr. T. Satyanarayana	Professor & HOD (CE)	Member	<i>T. Satyanarayana</i>
7	Mr. A. Stanly Kumar	Asst. Professor & HOD (ME)	Member	<i>A. Stanly Kumar</i>
8	Mr. M. Rambhupal	Asst. Professor & HOD (IT)	Member	<i>M. Rambhupal</i>
9	Dr. N. Subramanyam	Professor & HOD (MBA)	Member	<i>N. Subramanyam</i>
10	Mr. D.V. Subba Rao	In-charge of Examinations	Member	<i>D.V. Subba Rao</i>
11	Mr. A. Siva Nageswara Rao	Placement Officer	Member	<i>A. Siva Nageswara Rao</i>
12	Mr. M. Satya Kanth	Librarian	Member	<i>M. Satya Kanth</i>
13	Mr. B. Naveen	NSS Program Officer	Member	<i>B. Naveen</i>
14	Mr. B. Pratap	Administrative Officer	Member	<i>B. Pratap</i>
15	Mr. K. Ashok	Accounts	Member	<i>K. Ashok</i>
16	Mr. S. Krishna Rao	CEO of Info Park Software Technologies	Industry	<i>S. Krishna Rao</i>



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Date: 03.11.2020

CIRCULAR

The meeting of College Academic Committee (CAC) for the Academic Year 2020-21 is scheduled on 04.11.2020 at 2.00 P.M at Principal's chamber to discuss on the following points:

AGENDA:

- a. To record the acceptance of members of CAC.
- b. To identify the electives for the academic.
- c. To identify merit students.
- d. Planning for campus and soft skills training
- e. Planning of NSS Activities.
- f. To identify the certificate programs.
- g. To discuss on Research & Development activities.
- h. Planning for Merit Scholarship.
- i. To discuss conduction of classes in the pandemic situation following standard operating procedure.
- j. To prepare for accreditation process in academic year 2020-2021.
- k. Any points with the permission of the chair.

All members of CAC are requested to attend the meeting.

TO,
All Members of CAC
Copy to:
Hon'ble Chairman
Principal

S. Sri Gowd
CO-ORDINATOR



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S No	Name	Designation	Designation	sign
1	Dr. M. Ekambaram Naidu	Principal	Chair Person	
2	Dr. S. Sri Gowri	Professor & HOD (ECE, EEE)	Coordinator	
3	Sri. B. S. Sri Krishna	Secretary	Management	
4	Dr. D. Haritha	Professor & HOD (CSE, MCA)	Member	
5	Dr. A. Padmaja	Professor & HOD (S&H)	Member	
6	Dr. T. Satyanarayana	Professor & HOD (CE)	Member	
7	Mr. A. Stanly Kumar	Asst. Professor & HOD (ME)	Member	
8	Mr. M. Ram Bhupal	Asst. Professor & HOD (IT)	Member	
9	Dr. N. Subramanyam	Professor & HOD (MBA)	Member	
10	Mr D.V. Subba Rao	In-charge of Examinations	Member	
11	Mr. A. Siva Nageswara Rao	Placement Officer	Member	
12	Mr. M. Satya Kanth	Librarian	Member	
13	Mr. B. Naveen	NSS Program Officer	Member	
14	Mr. B. Pratap	Administrative Officer	Member	
15	Mr.K. Ashok	Accounts	Member	
16	Mr. S. Krishna Rao	CEO of Info Park Software Technologies	Industry	



Date: 10.11.2020

Minutes of Meeting

The CAC meeting was held on 04.11.2020 at 2.00 P.M at Principal's chamber. Following members were present during the meeting:

S No	Name	Designation	Designation	Signature
1	Dr. M. Ekambaram Naidu	Principal	Chair Person	
2	Dr. S. Sri Gowri	Professor & HOD (ECE, EEE)	Coordinator	S. Sri Gowri
3	Sri. B. S. Sri Krishna	Secretary	Management	
4	Dr. D. Haritha	Professor & HOD (CSE, MCA)	Member	
5	Dr. A. Padmaja	Professor & HOD (S&H)	Member	
6	Dr. T. Satyanarayana	Professor & HOD (CE)	Member	
7	Mr. A. Stanly Kumar	Asst. Professor & HOD (ME)	Member	
8	Mr. M. Ram Bhupal	Asst. Professor & HOD (IT)	Member	
9	Dr. N. Subramanyam	Professor & HOD (MBA)	Member	
10	Mr D.V. Subba Rao	In-charge of Examinations	Member	
11	Mr. A. Siva Nageswara Rao	Placement Officer	Member	
12	Mr. M. Satya Kanth	Librarian	Member	
13	Mr. B. Naveen	NSS Program Officer	Member	
14	Mr. B. Pratap	Administrative Officer	Member	
15	Mr. K. Ashok	Accounts	Member	
16	Mr. S. Krishna Rao	CEO of Info Park Software Technologies	Industry	

At the outset, the Chairperson welcomed all present and commenced the meeting.

Resolutions:

- During the meeting, it was informed that all members have accepted to continue as members for the academic year 2020-21 and their acceptance was filed.
- During the meeting the CAC coordinator read minutes of earlier meetings and the minutes were reviewed and approved by the members.
- The Chairperson instructed all the HODs to collect the choice of electives from the students for the even semester 2020-21 A.Y, and all the HODs submitted the opted list of electives for the odd semester.



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- It was decided to allot a mentor for each 20 students to monitor their holistic performance.
- During the meeting it was decided that to enhance the quality of student skills by giving the projects from real time scenarios which should be inter disciplinary. All the HoDs are requested to submit their students' project details to project review committee (PRC).
- During the meeting all the committee members discussed on faculty Development Programs for this Academic Year 2020-21.
- In order to make the student industry ready a few certificate programs, campus training programs were finalized.
- The Chairperson suggested conducting NSS activities namely, Health Camp and Global warming Awareness programs etc on the basis of suggestions from all the committee members.
- The committee members discussed on certificate programs and asked the HODs to finalize the certificate programs that are required for student skill improvement.
- During the meeting The Chairperson congratulated the faculty member, Ms. A Radhika from CSE department for achieving her PhD from Rayalaseema University and suggested to encourage young faculty towards research.
- During the meeting the chairperson requested the heads of the departments to identify the students who are eligible for the scholarships "SRK Foundation Education Support Scheme" and "Sir M.Visvesvaraya Scheme" as scholarships offers financial support to the meritorious students for fulfilling of their minimum needs.
- During the meeting the Placement Officer read out all the activities that took place for academic year 2019-20. 182 students were placed during the academic year.

The meeting ended with the vote of thanks proposed by Dr. S. Sri Gowri the CAC Coordinator.

The Minutes are issued with the approval of the Chairperson.

S. Sri Gowri
CO-ORDINATOR



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Date: 30.03.2021

CIRCULAR

The meeting of CAC for the Academic Year is scheduled on 31.03.2021 at 2.00 P.M at Principal's chamber to discuss on the following points:

AGENDA:

1. To identify the electives for this academic year
2. To discuss on projects.
3. Planning for CRT/ and a few soft skill Activities.
4. Planning of NSS Activities.
5. Planning for Alumni Meet.
6. Planning for Merit Scholarship.
7. Making meticulous plans for SSR submission and preparing the institution for NAAC peer team visit
8. Any points with the permission of the chair.

All members of CAC are requested to attend the meeting.

S. Sri Gowri
CO-ORDINATOR

TO,
All Members of CAC
Copy to:
Hon'ble Chairman
Principal



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S No	Name	Designation	Designation	Signature
1	Dr. M. Ekambaram Naidu	Principal	Chair Person	<i>[Signature]</i>
2	Dr. S. Sri Gowri	Professor & HOD (ECE, EEE)	Coordinator	<i>S. Sri Gowri</i>
3	Sri. B. S. Sri Krishna	Secretary	Management	<i>[Signature]</i>
4	Dr. D. Haritha	Professor & HOD (CSE, MCA)	Member	<i>[Signature]</i>
5	Dr. A. Padmaja	Professor & HOD (S&H)	Member	<i>[Signature]</i>
6	Dr. T. Satyanarayana	Professor & HOD (CE)	Member	<i>[Signature]</i>
7	Mr. A. Stanly Kumar	Asst. Professor & HOD (ME)	Member	<i>[Signature]</i>
8	Mr. M. Ram Bhupal	Asst. Professor & HOD (IT)	Member	<i>[Signature]</i>
9	Dr. N. Subramanyam	Professor & HOD (MBA)	Member	<i>[Signature]</i>
10	Mr D.V. Subba Rao	In-charge of Examinations	Member	<i>[Signature]</i>
11	Mr. A. Siva Nageswara Rao	Placement Officer	Member	<i>[Signature]</i>
12	Mr. M. Satya Kanth	Librarian	Member	<i>M. Satya Kanth</i>
13	Mr. B. Naveen	NSS Program Officer	Member	<i>[Signature]</i>
14	Mr. B. Pratap	Administrative Officer	Member	<i>[Signature]</i>
15	Mr. K. Ashok	Accounts	Member	<i>[Signature]</i>
16	Mr. S. Krishna Rao	CEO of Info Park Software Technologies	Industry	<i>S. Krishna Rao</i>



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Date: 06.04.2021

Minutes of Meeting

The CAC meeting was held on 31.03.2021 at 2.00 P.M at Principal's chamber. Following members were present during the meeting:

S No	Name	Designation	Designation	
1	Dr. M. Ekambaram Naidu	Principal	Chair Person	
2	Dr. S. Sri Gowri	Professor & HOD (ECE, EEE)	Coordinator	S. Sri Gowri
3	Sri. B. S. Sri Krishna	Secretary	Management	B.S. Sri Krishna
4	Dr. D. Haritha	Professor & HOD (CSE, MCA)	Member	D. Haritha
5	Dr. A. Padmaja	Professor & HOD (S&H)	Member	A. Padmaja
6	Dr. T. Satyanarayana	Professor & HOD (CE)	Member	T. Satyanarayana
7	Mr. A. Stanly Kumar	Asst. Professor & HOD (ME)	Member	A. Stanly Kumar
8	Mr. M. Ram Bhupal	Asst. Professor & HOD (IT)	Member	M. Ram Bhupal
9	Dr. N. Subramanyam	Professor & HOD (MBA)	Member	N. Subramanyam
10	Mr D.V. Subba Rao	In-charge of Examinations	Member	D.V. Subba Rao
11	Mr. A. Siva Nageswara Rao	Placement Officer	Member	A. Siva Nageswara Rao
12	Mr. M. Satya Kanth	Librarian	Member	M. Satya Kanth
13	Mr. B. Naveen	NSS Program Officer	Member	B. Naveen
14	Mr. B. Pratap	Administrative Officer	Member	B. Pratap
15	Mr. K. Ashok	Accounts	Member	K. Ashok
16	Mr. S. Krishna Rao	CEO of Info Park Software Technologies	Industry	S. Krishna Rao

At the outset, the Chairperson welcomed all present and commenced the meeting.

Resolutions:

- During the meeting the CAC coordinator read the minutes of earlier meetings and the minutes were reviewed and approved by the members.
- During the meeting, the Chairperson instructed all the HODs to take the acceptance of Electives from students for Odd Semester, All the HODs and read out the opted list of electives for even semester and discussed the scope for enhancing the student skill set.



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- All the HoDs are requested to submit their students' project details.
- The committee members suggested to conduct a few faculty Development Programs for the faculty, to improve their teaching methodologies of the faculty.
- During the meeting it was identified that to make student ready for placements extra training on CRT/soft skills is needed. With this the chair person asked to conduct CRT and soft skills trainings.
- During the meeting the NSS coordinator read out the activities for this academic year.
- During the meeting the Chairperson asked to conduct Alumni meet.
- During the meeting the chairperson instructed to identify the students who are eligible for the scholarships "SRK Foundation Education Support Scheme" and "Sir M.Visvesvaraya Scheme" as scholarships offers financial support to the meritorious students for fulfilling of their minimum needs.

The meeting ended with the vote of thanks proposed by Dr. S. Sri Gowri the CAC Coordinator

The Minutes are issued with the approval of the Chairperson.

S. Sri Gowri
CO-ORDINATOR