



SRK INSTITUTE OF TECHNOLOGY
Enikepadu, Vijayawada 521108
Approved by AICTE, Affiliated to JNTUK, Kakinada
(ISO 9001:2015 Certified Institution)



REF No: SRKIT/IQAC/2022-23/CIR-01

Date: 6.6.2022

CIRCULAR

In order to increase the quality of teaching by adopting innovative methods and also capacity building of faculty members to participate in various research related works, it has been decided to constitute an Internal Quality Assurance Cell (IQAC) under the leadership of Dr. S. Sri Gowri, professor ECE Dept.

The IQAC shall comprise the following faculty members as its members:

S No	Name	Designation	Designation
1	Dr. M. Ekambaram Naidu	Principal	Chair Person
2	Dr. S. Sri Gowri	Professor & HOD(ECE)	Coordinator
3	Sri. B. S. Sri Krishna	Secretary	Management
4	Dr .T. Satyanarayana	Professor HOD(CE)	Member
5	Mr.S.Nageswar Rao	Assistant Professor & HOD (EEE)	Member
6	Dr.P.Kishorekumar	Professor HOD(ME)	Member
7	Dr. B.AshaLatha	Associate Professor&HOD(CSE)	Member
8	Mr. G.D.K. Kishore	Assistant Professor & HOD (IT)	Member
9	Dr. K.Krishna Rao	Professor HOD(S&H)	Member
10	Dr. B.Krishnaiah	Associate Professor & HOD (MBA)	Member
11	Mrs.M.Anitha	Assistant Professor & HOD (MCA)	Member
12	Mr D.V. Subba Rao	OIE	Member
13	Mr. A. Siva Nageswara Rao	Placement Officer	Member
14	Mr. B.V.S.S SubbaRao	NSS Officer	Member
15	Mr. Ch.Sarat	PD Incharge	Member
16	Mr. B.Pratap	Administration Officer	Member
17	Mr.K.Ashok	Accounts dept	Member
18	Mr.K.Ramesh Naidu	Head Of Operations, APPLY VOLTS	Industry
19	Ms.Ch.V.Satya Kiranmai	Student (19X41A0517)	Member
20	Ms.M.Anitha	Alumni (18X41A0430)	Member
21	Mr.S.David Raj	Parent	Member


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The IQAC shall be responsible for the following:

- (a) To enhance the quality of teaching and make the institute one of the best engineering college.
- (b) To encourage students and faculty for various research projects.
- (c) To provide necessary support to the faculty members for their research projects.
- (d) To coordinate with the other external agencies for various academic accreditations.

PRINCIPAL

Copy to:

Hon'ble Chairman

IQAC Coordinator S. Sri Ganesh

All HoDS

Individual Committee Members

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REF No: SRKIT/IQAC/2022-23/CIR-02

Date: 8.06.2022

CIRCULAR

All the IQAC members are hereby informed that the meeting of IQAC is scheduled on 09.06.2022 at 02.00 P.M at Principal's chamber to discuss on the following agenda points:

AGENDA:

1. To review and confirm the previous minutes of meeting
2. To discuss on Internships
3. To discuss the Community based projects
4. To discuss on industrial tours
5. To discuss on teaching learning process with ICT tools
6. To discuss about autonomous filing
7. To discuss about academic results.

All members of IQAC are requested to attend the meeting.

S. Sri Gowri
CO-ORDINATOR

TO,

All Members of IQAC

S *R* *S* *RT* *CE* *CSE* *MCA*

Copy to:

Hon'ble Chairman
 Principal.

MO *MOA* *PD* *Principal*

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REF No: SRKIT/IQAC/2022-23/MOM-02

Date: 10.06.2022

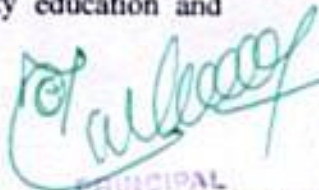
Minutes Of Meeting

The IQAC meeting was held on 09.06.2022 at 02.00 P.M at Principal's chamber. Following members were present during the meeting:

S No	Name	Designation	Designation	Signature
1	Dr. M. Ekambaram Naidu	Principal	Chair Person	[Signature]
2	Dr. S. Sri Gowri	Professor & HOD(ECE)	Coordinator	S. Sri Gowri
3	Sri. B. S. Sri Krishna	Secretary	Management	[Signature]
4	Dr. T. Satyanarayana	Professor HOD(CE)	Member	[Signature]
5	Mr.S.Nageswar Rao	Assistant Professor & HOD (EEE)	Member	[Signature]
6	Dr.P.Kishorekumar	Professor HOD(ME)	Member	[Signature]
7	Dr. B.AshaLatha	Associate Professor&HOD(CSE)	Member	[Signature]
8	Mr. G.D.K. Kishore	Assistant Professor & HOD (IT)	Member	[Signature]
9	Dr. K.Krishna Rao	Professor HOD(S&H)	Member	[Signature]
10	Dr. B.Krishnaiah	Associate Professor & HOD (MBA)	Member	[Signature]
11	Mrs.M.Anitha	Assistant Professor & HOD (MCA)	Member	[Signature]
12	Mr D.V. Subba Rao	OIE	Member	[Signature]
13	Mr. A. Siva Nageswara Rao	Placement Officer	Member	[Signature]
14	Mr. B.V.S.S SubbaRao	NSS Officer	Member	[Signature]
15	Mr. Ch.Sarat	PD Incharge	Member	[Signature]
16	Mr. B.Pratap	Administration Officer	Member	[Signature]
17	Mr.K.Ashok	Accounts dept	Member	[Signature]
18	Mr.K.Ramesh Naidu	Head Of Operations, APPLY VOLTS	Industry	[Signature]
19	Ms.Ch.V.Satya Kiranmai	Student (19X41A0517)	Member	[Signature]
20	Ms.M.Anitha	Alumni (18X41A0430)	Member	[Signature]
21	Mr.S.David Raj	Parent	Member	[Signature]

Resolutions:

At the outset, the Chairperson welcomed all the present and commenced the meeting. The Chairperson informed that the IQAC has been reconstituted with a larger objective to make the institute as one of the best institute of the country by providing quality education and


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continuously building the capabilities among the faculty. There after the coordinator called the agenda for the meeting.

- The previous minutes of meeting were unanimously approved and filed.
- During the meeting the members discussed on ICT tools usage and chairperson requested the faculty to implement ICT tools to grab more attention of the students.
- During the meeting the chairperson requested the entire faculty to look into Community Based Projects and to bring a proper awareness among students about its implementation.
- During the meeting the members discussed on industrial tours and identified a few industries or companies in order to send the students.
- During the meeting the chairperson informed that the institution is going to file for autonomous, and requested all the members to look into the files and procedures for autonomous
- During the meeting all the members discussed on internships, and identified few companies which are offering internships.
- During the meeting the results were analyzed by the committee members. Chairperson requested all the HODs to take the necessary actions to increase the results.

The meeting ended with the vote of thanks proposed by Dr. S. Sri Gowri the IQAC Coordinator.

The Minutes are issued with the approval of the Chairperson.

S. Sri Gowri
CO-ORDINATOR


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REF No: SRKIT/IQAC/2022-23/CIR-03

Date:10.10.2022

CIRCULAR

All the IQAC members are hereby informed that the meeting of IQAC is scheduled on 11.10.2022 at 02.00 P.M at Principal's chamber to discuss on the following agenda points:

AGENDA:

1. To review and confirm the previous minutes of meeting
2. To discuss on MoUs.
3. To discuss about NIRF.
4. To discuss on OBE.
5. To discuss the autonomous filing progress.
6. To discuss on research and innovation.

All members of IQAC are requested to attend the meeting.

S. Sri Gowni
CO-ORDINATOR

TO,

All Members of IQAC

[Handwritten signatures]
 CE
 OIC
 PD
 IAS
 IRT

[Handwritten signatures]
 SPH
 MCA
 MCA

Copy to:
 Hon'ble Chairman
 Principal. *[Signature]*

[Handwritten Signature]
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REF No: SRKIT/IQAC/2022-23/MOM-03

Date: 12.10.2022

Minutes Of Meeting

The IQAC meeting was held on 11.10.2022 at 02.00 P.M at Principal's chamber. Following members were present during the meeting:

S No	Name	Designation	Designation	Signature
1	Dr. M. Ekambaram Naidu	Principal	Chair Person	
2	Dr. S. Sri Gowri	Professor & HOD(ECE)	Coordinator	
3	Sri. B. S. Sri Krishna	Secretary	Management	
4	Dr. T. Satyanarayana	Professor HOD(CE)	Member	
5	Mr.S.Nageswar Rao	Assistant Professor & HOD (EEE)	Member	
6	Dr.P.Kishorekumar	Professor HOD(ME)	Member	
7	Dr. B.AshaLatha	Associate Professor&HOD(CSE)	Member	
8	Mr. G.D.K. Kishore	Assistant Professor & HOD (IT)	Member	
9	Dr. K.Krishna Rao	Professor HOD(S&H)	Member	
10	Dr. B.Krishnaiah	Associate Professor & HOD (MBA)	Member	
11	Mrs.M.Anitha	Assistant Professor & HOD (MCA)	Member	
12	Mr D.V. Subba Rao	OIE	Member	
13	Mr. A. Siva Nageswara Rao	Placement Officer	Member	
14	Mr. B.V.S.S SubbaRao	NSS Officer	Member	
15	Mr. Ch.Sarat	PD Incharge	Member	
16	Mr. B.Pratap	Administration Officer	Member	
17	Mr.K.Ashok	Accounts dept	Member	
18	Mr.K.Ramesh Naidu	Head Of Operations, APPLY VOLTS	Industry	
19	Ms.Ch.V.Satya Kiranmai	Student (19X41A0517)	Member	
20	Ms.M.Anitha	Alumni (18X41A0430)	Member	
21	Mr.S.David Raj	Parent	Member	

Resolutions:

At the outset, the Chairperson welcomed all the present and commenced the meeting. The Chairperson informed that the IQAC has been reconstituted with a larger objective to make the institute one of the best institute of the country by providing quality education and continuously

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building the capabilities among the faculty. There after the coordinator called the agenda for the meeting.

- The previous minutes of meeting were unanimously approved and filed.
- During the meeting the members discussed on new MoU and functional MoU and took approval from the chairperson on renewal of existing functional MoUs for the improvement of students technical skills.
- During the meeting the chairperson requested all the members to look into the measures which improves NIRF ranking and congratulated IQAC for NIRF participation.
- During the meeting all the members discussed on object based education and its implementation and the chairperson requested to organize some orientation on NBA filing.
- During the meeting all the members discussed on NBA, and identified few faculty as coordinators for criteria work.
- In order to develop innovation ecosystem in the institute and to promote research in the institute all the members and chairperson suggested to invite alumni to conduct programs on start ups entrepreneurship, hackathons and ideathon etc.

The meeting ended with the vote of thanks proposed by Dr. S. Sri Gowri the IQAC Coordinator.

The Minutes are issued with the approval of the Chairperson.

S. Sri Gowri
CO-ORDINATOR


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REFNo:SRKIT/IQAC/2022-23/CIR-04

Date:08.02.2023

CIRCULAR

All the IQAC members are hereby informed that the meeting of IQAC is scheduled on 09.02.2023 at 02.00 P.M at Principal's chamber to discuss on the following agenda points:

AGENDA:

1. To review and confirm the previous minutes of meeting
2. To discuss NBA filing..
3. To discuss on vision and mission renewal.
4. To discuss on autonomous.
5. To discuss about remedial classes.
6. To discuss AQAR submission.

All members of IQAC are requested to attend the meeting.

S. Sri Gowri
CO-ORDINATOR

TO,

All Members of IQAC

[Handwritten signatures and initials: in CE, SPT, SPH, MB, MCA, etc.]

Copy to:
Hon'ble Chairman
Principal. *[Signature]*

[Signature]
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REFNo:SRKIT/IQAC/2022-23/MOM-04

Date:10.02.2023

Minutes Of Meeting

The IQAC meeting was held on 09.02.2023 at 02.00 P.M at Principal's chamber. Following members were present during the meeting:

S No	Name	Designation	Designation	Signature
1	Dr. M. Ekambaram Naidu	Principal	Chair Person	
2	Dr. S. Sri Gowri	Professor & HOD(ECE)	Coordinator	
3	Sri. B. S. Sri Krishna	Secretary	Management,	
4	Dr. T. Satyanarayana	Professor HOD(CE)	Member	
5	Mr.S.Nageswar Rao	Assistant Professor & HOD (EEE)	Member	
6	Dr.P.Kishorekumar	Professor HOD(ME)	Member	
7	Dr. B.AshaLatha	Associate Professor&HOD(CSE)	Member	
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9	Dr. K.Krishna Rao	Professor HOD(S&H)	Member	
10	Dr. B.Krishnaiah	Associate Professor & HOD (MBA)	Member	
11	Mrs.M.Anitha	Assistant Professor & HOD (MCA)	Member	
12	Mr D.V. Subba Rao	OIE	Member	
13	Mr. A. Siva Nageswara Rao	Placement Officer	Member	
14	Mr. B.V.S.S SubbaRao	NSS Officer	Member	
15	Mr. Ch.Sarat	PD Incharge	Member	
16	Mr. B.Pratap	Administration Officer	Member	
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19	Ms.Ch.V.Satya Kiranmai	Student (19X41A0517)	Member	
20	Ms.M.Anitha	Alumni (18X41A0430)	Member	
21	Mr.S.David Raj	Parent	Member	

Resolutions:

At the outset, the Chairperson welcomed all the present and commenced the meeting. The Chairperson informed that the IQAC has been reconstituted with a larger objective to make the institute one of the best institute of the country by providing quality education and continuously

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building the capabilities among the faculty. There after the coordinator called the agenda for the meeting.

- The previous minutes of meeting were unanimously approved and filed.
- During the meeting the members discussed on new course file structure and finalized a new format for attainment calculation and requested the faculty to implement the new formats.
- During the meeting IQAC coordinator presented the initiatives taken by IQAC for quality improvement and all members discussed on revised mission and vision statements.
- During the meeting the chairperson verified the autonomous filing progress.
- During the meeting all the members discussed on NBA criteria wise points, and the chairperson suggested to conduct regular departmental meeting to verify the NBA progress and NBA SAR preparation and submission.
- During the meeting the chairperson reviewed on remedial classes implementation department wise and suggested all the hods to look into this, regularly for academic performance improvement.
- During the meeting the AQAR report and submission points were discussed.

The meeting ended with the vote of thanks proposed by Dr. S. Sri Gowri the IQAC Coordinator.

The Minutes are issued with the approval of the Chairperson.

S. Sri Gowri
CO-ORDINATOR


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REFNo:SRKIT/IQAC/2022-23/CIR-05

Date: 09.05.2023

CIRCULAR

All the IQAC members are hereby informed that the meeting of IQAC is scheduled on 10.05.2023 at 02.00 P.M at Principal's chamber to discuss on the following agenda points:

AGENDA:

1. To review and confirm the previous minutes of meeting
2. To discuss BOS meetings.
3. To discuss NBA filing
4. To discuss AQAR
5. To discuss ISO audit.
6. To discuss on involvement of stakeholders
7. To discuss the group health insurance.

All members of IQAC are requested to attend the meeting.

S-Sri Gowri
 CO-ORDINATOR

TO,

All Members of IQAC

Handwritten signatures and initials:
 S, D, CE, D/E, S, H, MBA, MCA, S, etc.

Copy to:
 Hon'ble Chairman
 Principal

Handwritten signature in green ink:
 PRINCIPAL
 SRK INSTITUTE OF TECHNOLOGY
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REFNo: SRKIT/IQAC/2022-23/MOM-05

Date:11.05.2023

Minutes Of Meeting

The IQAC meeting was held on 10.05.2023 at 02.00 P.M at Principal's chamber. Following members were present during the meeting:

S No	Name	Designation	Designation	Signature
1	Dr. M. Ekambaram Naidu	Principal	Chair Person	
2	Dr. S. Sri Gowri	Professor & HOD(ECE)	Coordinator	
3	Sri. B. S. Sri Krishna	Secretary	Management	
4	Dr .T. Satyanarayana	Professor HOD(CE)	Member	
5	Mr.S.Nageswar Rao	Assistant Professor & HOD (EEE)	Member	
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7	Dr. B.AshaLatha	Associate Professor &HOD(CSE)	Member	
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21	Mr.S.David Raj	Parent	Member	

Resolutions:

At the outset, the Chairperson welcomed all the present and commenced the meeting. There after the coordinator called the agenda for the meeting.

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- The previous minutes of meeting were unanimously approved and filed.
- The faculty prepared the course structures for BOS meetings.
- During the meeting all the members and the chairperson verified the all list of programs for NBA visit and verification.
- During the meeting the chairperson verified the files related to autonomous inspection and respective file were checked.
- The faculty prepared the course structures for BOS meetings.
- During the meeting methodologies were discussed which improve the involvement of stakeholders like newsletters, magazines.
- All the ISO files are verified for ISO audit.
- IQAC suggested group health insurance for the employees.

The meeting ended with the vote of thanks proposed by Dr. S. Sri Gowri the IQAC Coordinator.

The Minutes are issued with the approval of the Chairperson.

S. Sri Gowri
CO-ORDINATOR

[Signature]
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